

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and enrichment for the community.

(APPROVED)

**Minutes of a Meeting of the Township of Douro-Dummer Public Library Board
held on July 12th, 2022, at 3:00 p.m. at the Douro-Dummer Public Library.**

Present: Board Chair: Georgia Gale-Kidd
Board Member: Sharon McKeiver
Vice Chair: Darla Milne
Board Member: Councillor Heather Watson
Current CEO: Anne Landry
Incoming CEO: Maggie Pearson

Absent: Board Member: Clara Leahy

Recording Secretary: Douro-Dummer Public Library – CEO, Anne Landry

- 1) **Call meeting to order:** The Chair called the meeting to order at 3:15 pm.
- 2) **Disclosure of Pecuniary Interest:** The Chair reminded the Board of their obligation to declare any pecuniary interest. None were declared.
- 3) **Adoption of the June 14th, 2022, Minutes:**

Resolution Number 36-2022

Moved by: Councillor Watson Seconded by: Sharon McKeiver
That the Board approves the June 14th, 2022, Library Board minutes.
Carried

4) Business arising from Minutes:

a) Committee Reports

- i) Art Gallery – Verbal report from Sharon McKeiver – Culture Days will be held on September 25th, 2022. There will also be a booksale at the library on the 25th.
- ii) Schools – No report from Anne Landry.
- iii) Friends of the Library – Verbal report from Georgia Gale-Kidd – Faye Ginnies finished the gardens around the library. Deb O’Grady will paint the meeting room and Marian has curtains. 5 people are ready for the Speaker Series for the fall/winter.

Resolution Number 37-2022

Moved by: Sharon McKeiver

Seconded by: Councillor Watson

That Library Board Receives the Committee Reports 4 a) i) through iii).

Carried

- b) Trillium Grant Application Update: Verbal report from Maggie and Georgia. The application is 60% done. We have quotes from Little Building Company and Park n Play, still waiting on a third one. Councillor Watson informed staff that Council will need to approve the application, the next council meeting is set for August 2nd. Maggie will submit a report to Council seeking support for the application.

- 5) Library Building Water Problem – Verbal report from Anne. Brian Fawcett produced a report about the current situation and what our options are. Paul Creamer provided the amount left in the Library reserves that could potentially be used to pay to fix the water situation. Discussion was had about the different options the library has now.

Resolution Number 38-2022

Moved by: Councillor Watson

Seconded by: Darla Milne

That the library staff performs the first two steps proposed by the Chief Building Officer in his report; that we investigate partnering with the township in replacing the treatment system; and that library staff produce a report to Council on this process.

Resolution Number 39-2022

Moved by: Sharon McKeiver

Seconded by: Councillor Watson

That Library Board Receives the business arising from minutes reports 4 b) through c).

Carried.

6) Review of Financial Reports – Report Dated June 30th, 2022

Resolution Number 40-2022

Moved by: Darla Milne

Seconded by: Sharon McKeiver

That the Library Board receives the Financial Report dated May 31st, 2022.

Carried

7) Librarian's Report – Report dated June 14th, 2022.

Resolution Number 41-2022

Moved by: Councillor Watson

Seconded by: Darla Milne

That the Library Board receives the Librarian's Report dated April 5th, 2022.

Carried

8) New Business –

a) New Library CEO

- i. Library Assistant – Anne Landry introduced Maggie Pearson to the Board. Discussion was had about the library assistant position being taken on by the library clerk until a new library assistant is hired.

- b) Agreement between the township and the library (See example 1,2, and 3) - The CEO will craft an agreement with the CAO, with input from the board members, and bring it forward to council for approval.

Board had discussion about the future of the library building and the need to start thinking about what interim options are and whether we need to

pursue moving to a new building.

c) Budget 2023

- i. Summer students: add money to the budget to be able hire a student
- ii. New Laptop for outreach/new computer
- iii. Staff Hours: Ask for the Library Assistant to go up to 20 hours/week and CEO to 32 hours/week.
- iv. Paint: Get quotes for the painting

9) **Correspondence** – None

10) **Closed Session** – None

12. Adjournment:

Resolution Number 42-2022

Moved by: Darla Milne

Seconded by: Sharon McKeiver

That the Board Meeting be adjourned at 4:55pm

Carried

Next Meeting: August 9th, 2022, at 3:00 at the Harvest Room at the Community Centre.

Georgia Gale-Kidd,
Board Chair

Anne Landry,
Recording Secretary