

Minutes of the Committee of the Whole Meeting of Council of the Township of Douro-Dummer

August 8, 2022, 10:00 AM

Township Douro-Dummer YouTube Channel

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Present: **Councillor, Shelagh Landsmann**
 Councillor, Heather Watson
 Councillor, Thomas Watt

Members Absent: **Mayor, J. Murray Jones**
 Deputy Mayor, Karl Moher

Staff Present: **CAO, Elana Arthurs**
 Acting Clerk Martina Chait-Hartwig
 Interim Treasurer, Paul Creamer
 Manager of Public Works, Jake Condon
 Chief Building Official, Brian Fawcett
 Planner, Christina Coulter

Staff Absent: **Manager of Recreation Facilities, Mike Mood**

1. Call to Order

With a quorum of the Committee being present, the Chair called the meeting to order at 10:00 a.m.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Chair reminded members of Committee of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: August 8, 2022

Resolution:

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the agenda for the Committee of the Whole Meeting, dated August 8, 2022, be adopted, as circulated. Carried

5. Delegations, Petitions or Presentations: None

6. Reports - Managers' Updates

6.1 Committee of the Whole - Department Update - June and July 2022, Public Works-2022-16

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That staff be requested to bring back the Hard-Top Policy with time lines included for the return of hard top to grandfathered roads. Carried

Resolution:

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That Public Works Department Monthly Report - June 2022 and July 2022 Public Works-2022-16 be received. Carried

6.2 Committee of the Whole - Department Update - June and July 2022, Fire Chief-2022-08

Resolution:

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That Fire Department Monthly Report - June 2022 and July 2022, Fire Chief-2022-08 be received. Carried

6.3 Committee of the Whole - Department Update - June and July, 2022, Recreation Facilities-2022-06

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That Parks and Recreation Department Monthly Report - June 2022 and July 2022, Recreation Facilities-2022-06 be received. Carried

6.4 Committee of the Whole - Department Update - June and July 2022 - Building Department - Not available at time of posting

Resolution:

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the verbal report from Chief Building Official Brian Fawcett regarding the Department Update - June 2022 and July 2022, Building Department - 2022-02 be received; and

That the Committee requests a closed session to discuss specific building permit issues and it is requested that Committee Members send a list of concerns in advance of the meeting. Carried

6.5 Committee of the Whole - Department Update - June and July 2022, Planning-2022-02

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That Planning Department Monthly Report - June 2022 and July 2022, Planning -2022-02 be received. Carried

6.6 Committee of the Whole - Department Update - June and July 2022, Treasurer-2022-13

Resolution:

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That Treasurer Department Monthly Report - June 2022 and July 2022, Treasure -2022-13 be received. Carried

6.7 Committee of the Whole - Department Update - June to July 2022, Clerk's Office-2022-06

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That Clerk's Department Monthly Report - June 2022 and July 2022, Clerk -2022- 06 be received. Carried

6.8 Committee of the Whole - Department Update - June and July 2022, CAO-2022-23

Resolution:

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That Office of the CAO Monthly Report - June 2022 and July 2022, C.A.O. - 2022-23 be received. Carried

6.9 Committee of the Whole - Staff Compensation Agreement Review, C.A.O.-2022-24

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the report, dated August 8, 2022 regarding Staff Compensation Agreement Review be received; and

That the Committee direct staff to bring a draft by-law to the next Human Resource Committee meeting for consideration. Carried

6.10 Committee of the Whole - Draft Council Remuneration By-law, Clerk's Office-2022-02

Resolution:

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That the report, dated August 8, 2022 regarding the draft Council Remuneration By-law be received and that the staff add back in per-diem

rates and continue to cover the mileage and the draft By-law be added to the next Council agenda for approval. Carried

6.11 Committee of the Whole - Draft Policy for Governing Policies, Clerk's Office-2022-01

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the report, dated August 8, 2022, regarding a Policy for Governing Policies No. C-08 received and that the Committee recommends that Council approve the draft Policy at the next Council meeting. Carried

7. New Business to be requested for next Meeting

Santa Clause Parade Committee - Councillor Landsmann requested the item be on the next Regular Council Meeting agenda to discuss the plans for 2022 and create a plan to find additional volunteers.

8. Closed Session: None

9. Rise from Closed Session with or without a Report: None

10. Matters Arising from Closed Session: None

11. Next Meeting: Committee of the Whole Meeting October 11, 2022

Resolution:

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That this meeting adjourn 11:33 p.m. Carried

Chair, Heather Watson

Acting Clerk, Martina Chait-Hartwig