

## Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**September 6, 2022, 5:00 PM**

**Township Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Present:** Mayor J. Murray Jones  
Deputy Mayor Karl Moher  
Councillor Shelagh Landsmann  
Councillor Heather Watson  
Councillor Thomas Watt

**Staff Present:** CAO, Elana Arthurs  
Acting Clerk Martina Chait-Hartwig  
Interim Treasurer, Paul Creamer  
Planner - Christina Coulter  
Manager of Public Works, Jake Condon  
Chief Building Official, Brian Fawcett  
Manager of Recreation Facilities, Mike Mood

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. Councillor Watson declared an indirect pecuniary interest.

4.1 Councillor Watson - Peterborough and the Kawarthas Chamber of Commerce - Changes to Excellence Awards

I hold controlling interest in a company that is engaged with the subject party.

5. Adoption of Agenda: September 6, 2022

**Resolution Number 246-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the agenda for the Regular Council Meeting, dated September 6, 2022, be adopted, as amended. Carried

6. Adoption of Minutes and Business Arising from the Minutes

**Resolution Number 247-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Minutes from the Regular Council Meeting and Council Special Meeting both held on August 2, 2022, be received and adopted, as circulated. Carried

At this time Councilor Watson re-declared her pecuniary interest with Item 7.2, left the meeting at 5:04 p.m. and took no part in the discussion or debate.

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

**Resolution Number 248-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Consent Agenda for September, 2022 be received. Carried

At this time Councillor Watson returned to the meeting (5:05 p.m.)

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Presentation - Notice of Graduation

Council congratulated Brian Fawcett, Chief Building Official on completing the AMCTO Executive Diploma in Municipal Management.

8.2 Public Meeting - Zoning By-law Amendment Application – File: R-02-22, Moore Planning Department-2022-06

Part E 1/2 Lot 15, Concession 3  
Dummer Ward  
465 Cooper Road, Douro-Dummer  
Roll No.: 1522-020-003-32600

**Resolution Number 249-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the Public Meeting regarding the proposed Zoning By-law Amendment R-02-22 (Moore) be declared open. (5:07 p.m.). Carried

Christina Coulter, Planner, explained the purpose of the proposed Zoning By-law Amendment R-02-22 (Moore) and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

Doug Carrol, Agent - In Support

Sharan Moore, Owner - In Support

Comments received:

Enbridge Gas Inc. – No objection to the application.

Upper Stoney Lake Association – No comments

Otonabee Region Conservation Authority – Consistent with PPS and Growth Plan.

**Resolution Number 250-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Public Meeting for the proposed Zoning By-law Amendment R-02-22 (Moore) be declared closed. (5:13 p.m.) Carried

8.3 Public Meeting - Application to Rezone – File: R-17-21, Paterson and Carrington Planning Department-2022-08

Part Lot 10, Concession 9  
Centre Road, Douro Ward  
Roll No: 1522-010-004-08100

**Resolution Number 251-2022**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Moher

That the Public Meeting regarding the proposed Zoning By-law Amendment R-17-22 (Paterson and Carrington) be declared open. (5:14 p.m.) Carried

Christina Coulter, Planner, explained the purpose of the proposed Zoning By-law Amendment R-17-22 (Paterson and Carrington) and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

David Paterson and Kathryn Carrington, Owners - In support

Murray J. Davenport, Agent - In support

Ron Davidson, Agent - In support

Tina Bolton, Dean Bolton and Aaron Bolton - In opposition

Comments received:

Enbridge Gas Inc. – No objections to the application.

KPRDSB – No concerns or issues related to their mandate

Dean Bolton - Objection to the initial Site Plan. Request for additional information and to be notified of all meetings pertaining to the applications.

Otonabee Region Conservation Authority – Consistent with PPS and Growth Plan.

Curve Lake Association – No objections to the application.

**Resolution Number 252-2022**

Moved by: Councillor Landsman

Seconded by: Councillor Watt

That the Public Meeting for the proposed Zoning By-law Amendment R-17-21 (Paterson and Carrington) be declared closed. (5:46 p.m.). Carried

9. Staff Reports9.1 Report and Capital Project Status**Resolution Number 253-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report and capital project status for September 2022 be received as amended. Carried

9.2 County Road 29 Boulevard, Public Works-2022-19**Resolution Number 254-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That Council defer the report dated September 6, 2022, regarding the County Road 29 Boulevard until the future liability and funding is investigated. Carried

9.3 Douro South Park RFP Results, Recreation Facilities-2022-07

**Resolution Number 255-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report, dated September 6, 2022 regarding the Douro South Park RFP be deferred to allow staff the time necessary to negotiate with contractor. Carried

9.4 September 2022 Building Department Update, Building Department-2022-11

**Resolution Number 256-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the report, dated September 6, 2022, regarding Sept 2022 Building Department Update be received and that Council welcome our new Building Official as amended. Carried

9.5 Amendments to 2022 Council Meeting Schedule and 2023 Council Meeting Schedule, Clerk's Office-2022-08

**Resolution Number 257-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the report, dated September 6, 2022 regarding amendments to the 2022 Council Meeting Schedule and the meeting schedule for 2023 be received and approved as amended. Carried

9.6 Compliance Audit Committee, Clerk's Office-2022-09

**Resolution Number 258-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the report, dated September 6, 2022 regarding the Compliance Audit Committee be received and that the attached Terms of Reference be approved and further that the appointment By-law be passed. Carried

9.7 Update - 2022 Municipal Election – Restricted Acts – Lame Duck, Clerk's Office-2022-12

**Resolution Number 259-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the report, dated June 21, 2022 regarding Council being in a Restricted Act (lame duck) situation be received for information. Carried

9.8 Process for 2022 CAO Performance Review, Clerk's Office-2022-14

**Resolution Number 260-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the report, dated September 6, 2022, regarding the process for the 2022 CAO Performance Review be received; and

That the plan outlined in the report be approved; and

That a Special Closed Meeting be scheduled before the end of the term of Council. Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

**Resolution Number 261-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Report - 2022 Santa Claus Parade

**Resolution Number 262-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the report from Councillor Shelagh Landsmann dated September 6, 2022, regarding the 2022 Santa Claus Parade be sent back to the Committee to develop suggestions for the Santa Claus Parade and bring a report back to Council and that Councillor Watt will volunteer to assist with the process. Carried

10.3 Report - Community Engagement, Arena Facilities Future Ad-Hoc Committee

**Resolution Number 263-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Council defer the request from the Arena Facilities Future Ad-Hoc Committee regarding conducting community engagement for two months until the new Council is in place.

A recorded vote was requested by Deputy Mayor Moher. The roll was called by the Acting Clerk and the vote was a follow:

Dummer Ward Councillor – Aye

Douro Ward Councillor - No

Councillor at Large – Aye

Deputy Mayor – Aye

Mayor - Aye

For the Motion – 4, Against the Motion – 1

Carried

10.4 Historical Committee Meeting Minutes: June 16, 2022

**Resolution Number 264-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the notes from Historical Committee Meeting held on June 16, 2022, be received.

Carried

10.5 Public Library Board Minutes - July 12, 2022

**Resolution Number 265-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the Public Library Board Meeting Minutes held on July 12, 2022, be received.

Carried

10.6 Arena Facilities Future Ad-Hoc Committee Meeting Minutes - August 3, 2022

**Resolution Number 266-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the Minutes from Arena Facilities Future Ad-Hoc Committee Meeting held on August 3, 2022, be received and approved. Carried

10.7 Committee of the Whole Minutes - August 8, 2022

**Resolution Number 267-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Minute from the Committee of the Whole Meeting held on August 8, 2022, be received. Carried

10.8 Planning Committee Minutes - August 19, 2022

**Resolution Number 268-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Minutes from the Planning Committee Meeting held on August 19, 2022, be received and approved. Carried

11. Correspondence – Action Items:

11.1 Peterborough County Plowmen's Association - Request for Funding

**Resolution Number 269-2022**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the letter from the Peterborough County Plowmen's Association dated August 16, 2022, requesting the Township's support as a local sponsor for the 102<sup>nd</sup> plowing match on October 1, 2022 be received and supported. Carried

11.2 Town of Wasaga Beach - Letter regarding Bill 103 Strong Mayor, Building Homes Act

**Resolution Number 270-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the letter from the Town of Wasaga Beach dated August 19, 2022, opposing the Bill 103 Strong Mayor, Building Homes Act be received.

Carried

11.3 County of Peterborough - Transportation Master Plan Update

**Resolution Number 271-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the notice the County of Peterborough for an online Information Centre regarding the Transportation Master Plan be received.

Carried

12. By-laws:

12.1 By-law 2022-37 - Council Remuneration By-law and Repeal By-laws 2011-03, 2012-59, 2014-23, 2015-07, 2015-59 and 2019-08

12.2 By-law 2022-38 - Compliance Audit Committee Appointments

12.3 By-law 2022-39 - To appoint Shane E. Smith as Building Inspector/ By-law Enforcement Officer and Repeal By-law 2018-62

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the By-law 2022-37 - Council Remuneration By-law and Repeal By-laws 2011-03, 2012-59, 2015-07, 2015-59 and 2019-08; and

That the By-law 2022-38 - Compliance Audit Committee Appointments; and

That the By-law 2022-39 - To appoint Shane E. Smith as Building Inspector/ By-law Enforcement Officer and Repeal By-law 2018, all be passed, in open council this 6th day of September, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

By-law 2022-42 – To amend the By-law 10-1996, as amended, otherwise known as “Township of Douro-Dummer Comprehensive Zoning By-law”.

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the By-law 2022-42, being a By-law to amend By-law 10-1996, as amended, otherwise known as “The Township of Douro-Dummer Comprehensive Zoning By-law” (File R-02-22, Roll No. 1522-020-003-32600), be passed, in open Council this 6<sup>th</sup> day of September, 2022 and that the Mayor and the Acting Clerk be directed to sign same and affix the corporate Seal thereto. Carried

13. Account:

13.1 Accounts - July 14 to August 24, 2022

**Resolution Number 272-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Township Accounts from July 14 to August 24, 2022 be received.

Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements:

The Councilor Watt announced Pathway of Fame will be celebrating their 25th Anniversary on Saturday, September 10th.

17. Closed Session:

17.1. Update Regarding Building Department Matters

17.2. 2022 Salary Grid Increases, C.A.O.-2022-26

17.3. Applications for Short-Term Rental Advisory Committee

**Resolution Number 273-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Council enter into Closed Session under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(b) personal matters about identifiable individuals, including municipal or local board employees;(Personnel Matters)

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (6:43 p.m.) Carried

18. Rise from Closed Session with or without a Report:

**Resolution Number 274-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Council rise from Closed Session with a report. (7:12 p.m.). Carried

19. Matters Arising from Closed Session

**Resolution Number 275-2022**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That staff be directed to prepare an appointment By-law with all six applicants to be presented September 20, 2022 and that Council defer appointing a member to sit on the Committee as the Chair until the new Council is established. Carried

20. Confirming By-law: By-law 2022-41

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That By-law Number 2022-41, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 6th day of September, 2022, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting:

1. HR Committee Meeting - September 13, 2022

2. Regular Council Meeting - September 20, 2022

3. Planning Committee - September 23, 2022

22. Adjournment**Resolution Number 276-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That this meeting adjourn at 7:14 p.m. Carried

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Mayor, J. Murray Jones

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Acting Clerk, Martina Chait-Hartwig