

**Recommendation:**

That the Clerk's Office-2022-08 report, dated September 6, 2022 regarding amendments to the 2022 Council Meeting Schedule and the meeting schedule for 2023 be received and approved.

**Overview:**

Section 3.2 of the Procedural By-law states that "The Clerk shall, by November 30th of each calendar year, submit a schedule of the upcoming meetings for each Council year for consideration and adoption by the Council." I have prepared the proposed meeting schedule for the 2022 regular council meetings as required by the Procedural By-law and based on the schedule from years past. By adopting this schedule ahead of the year, it makes it easier to inform our ratepayers through our website and newsletter.

Attached to this report is also a schedule for orientation meetings for the new Council to be sworn in on November 15, 2022. All of the training sessions that are not joint with other Townships or the County will be scheduled as Special Council meetings and agendas will be circulated to Council and the public. Further to the request for these additional meeting dates, staff are also recommending that the Council meetings, immediately prior and after the election, to be held on October 18, 2022 and November 1, 2022 both be cancelled. If there is a need for a Council meeting due to an urgent item, a special meeting may be called.

**Conclusion:**

By providing the 2023 Council meeting schedule in advance, both Council and the public are able to plan for the meetings in 2023 which add transparency and hopefully increased public engagement. Similarly, by approving the change in schedule for 2022, Council, candidates and the public can be well informed of changes to the schedule for the remainder of 2022.

**Financial Impact:** None.

**Strategic Plan Applicability:** To ensure and enable an effective and efficient municipal administration.

**Sustainability Plan Applicability:** None.

### Report Approval Details

Document Title:	Amendments to 2022 Council Meeting Schedule and 2023 Council Meeting Schedule.docx
Attachments:	- 2023 Regular Council Meeting Schedule.docx - Draft Council Training Schedule.docx
Final Approval Date:	Aug 22, 2022

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs