Minutes of the Regular Electronic Meeting of Council of the Township of Douro-Dummer

August 4, 2020, 5:00 PM
Douro-Dummer YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present:	**Mayor - J. Murray Jones**
	Deputy Mayor - Karl Moher
	Councillor, Douro Ward - Heather Watson
	Councillor, Dummer Ward - Shelagh Landsmann
	Councillor at Large - Thomas Watt
	Clerk/Planning Coordinator - Crystal McMillan
Staff Present	**Temporary C.A.O. - Martina Chait-Hartwig**
	Fire Chief - Chuck Pedersen
	Carol Anne Nelson, Deputy Treasurer/Tax Clerk

1. Call to Order

   With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement: The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection: A moment of silent reflection was observed.

4. Disclosure of Pecuniary Interest:

   The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have.

   4.1 Councillor Watson - Accounts: Until July 28, 2020

   I hold controlling interest in a company that is actively engaged with Morris Chemicals and Kawartha Chamber of Commerce.

5. Adoption of Agenda: August 4, 2020

Resolution Number 262-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated August 4, 2020, be adopted, as circulated. Carried

6. Adoption of Minutes:

6.1 Regular - June 16, 2020
6.2 Special - June 19, 2020
6.3 Special - June 30, 2020

Resolution Number 263-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That the Minutes from the Regular Council Meeting, held on June 16, 2020, Special Council Meeting held on June 19, 2020 and the Special Council Meeting held on June 30, 2020, all be received and adopted, as circulated. Carried

7. Business arising out of previous minutes:

Deputy Mayor Moher inquired about a Resolution from the June 16, 2020 minutes and any possible savings from the Daleview Road project.

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Proposed Zoning By-law Amendment Application R-03-20

Con 1, Part lot 12, being Parts 1 to 3 Plan 45R-16911
1384 County Road 4 and 874 Payne Line
Property Roll Numbers: 1522-020-003-07004 and 1522-020-003-07006

Resolution Number 264-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That the Public Meeting regarding the proposed Zoning By-law Amendment R-03-20 be declared open. (5:07 p.m.) Carried

Crystal McMillan, Clerk/Planning Coordinator, explained the purpose of the proposed Zoning By-law Amendment R-03-20 and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

- Darcy Burns, applicant - In support
- Cindy Chu, applicant - In support

Written Comments:

- County – no comments
- Enbridge – does not object
- ORCA – has reviewed the application in accordance with their mandate and policies. Appears consistent with PPS. Within regulated area; any construction/renovations or site alteration requires a permit.
- Wendy Tedford - does not support

Resolution Number 265-2020
Moved by: Councillor Watt
Seconded by: Deputy Mayor Moher

That the Public Meeting for the proposed Zoning By-law Amendment R-03-20 be declared closed. (5:13 p.m.) Carried

8.2 Public Meeting - Proposed Zoning By-law Amendment Application R-05-20

Concession 3, Part lot 27, RP 45R1243 Part 2,
2100 McCracken's Landing Road, Dummer Ward
Property Roll Number: 1522-020-004-10801

Resolution Number 266-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That the Public Meeting regarding the proposed Zoning By-law Amendment R-05-20 be declared open. (5:15 p.m.) Carried

Crystal McMillan, Clerk/Planning Coordinator, explained the purpose of the proposed Zoning By-law Amendment R-05-20 and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

- Gerry and Elizabeth Garbutt, applicants - In support

Written Comments:

- Enbridge – does not object
- Patricia Robertson – Not opposing application, but would like Council to be aware of the long-standing dog kennel operations on the adjacent property. The licenced kennel has been in operation since at least in the 1990s and is used for boarding and training of pet dogs. This operation is my sole source of income and I pride myself on never having received a complaint of any kind.
- County – no comments
- ORCA – has reviewed the application in accordance with their mandate and policies. Appears consistent with PPS Section 3.1. Mapping indicates there are areas of non-evaluated wetland traversing portions approximately 150 metres from the road.
  Natural Heritage mapping indicated there may be an area of potential Significant Wildlife Habitat on site, primarily near the woodlands. Mapping also indicates that a suitable building envelope may be present near the frontage of the property. An EIS would provide additional detail regarding the non-evaluated wetland.
  Within regulated area; any fill placement, grade alterations or construction activities requires a permit.

Resolution Number 267-2020
Moved by: Councillor Watt
Seconded by: Deputy Mayor Moher

That the Public Meeting for the proposed Zoning By-law Amendment R-05-20 be declared closed. (5:22 p.m.) Carried

9. Other Business and Staff Reports:

9.1 Salary Grid Increases, C.A.O.-2020-33

Resolution Number 268-2020
Moved by: Councillor Watson
Seconded by: Councillor Watt

That C.A.O.-2020-33 Report, dated July 22, 2020, regarding salary grid progression be received and that the following employees be moved up the salary grid by one level effective January 1, 2020:

Martina Chait-Hartwig (in the role of Deputy Clerk), Brian Fawcett, Crystal McMillan, Mike Mood and Chuck Pedersen. Carried

9.2 Update on Seasonal and Contract Hires, C.A.O.-2020-34

Resolution Number 269-2020
Moved by: Councillor Watt
Seconded by: Deputy Mayor Moher

That the C.A.O.-2020-34 Memo, dated July 22, 2020, regarding an Update on Seasonal and Contract Hires be received for information. Carried

9.3 Financial Impact of Covid-19 – August 2020, C.A.O.-2020-36

Resolution Number 270-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That the C.A.O.-2020-36 report, dated June 5, 2020 regarding the financial impact of Covid-19 be received with thanks, that staff continue to monitor the impact of Covid-19 on the Township finances and that an updated report be brought back to the second regular Council meeting in September, 2020. Carried

9.4 Stoney Lake Triathlon 2020, C.A.O.-2020-37

Resolution Number 271-2020
Moved by: Councillor Landsmann
Seconded by: Councillor Watt

That the C.A.O.-2020-37 report, dated July 27, 2020, regarding a request to host the Stoney Lake Triathlon on Birchview Road, Golf Course Road and a portion of McCracken's Landing Road be received and that Council provides permission for such contingent on the staff satisfactorily approving the spectator and parking plan and receiving an insurance certificate with the Township named as insured no later then Monday, August 10th, 2020. Carried

9.5 Transition of Blue Box to Full Producer Responsibility, C.A.O.-2020-39

Resolution Number 272-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watson

That the C.A.O.-2020-39 report, dated July 27, 2020 regarding the transition of the blue box to full producer responsibility be received;

That Council for the Township of Douro-Dummer is concerned about a recent proposal by the Ministry of Environment, Conservation and Parks that could jeopardize over 135 small rural, remote, and Northern community Blue Box programs across the Province as well as servicing to schools and public spaces; and

That Council for the Township of Douro-Dummer strongly advocates for language to be included in the regulation that ensures municipalities under 5,000 continue to receive Blue Box servicing as was agreed as part of the Provincial government's Blue Box mediation as well as schools and public spaces; and

Further that Council directs Staff to forward this resolution to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks. Carried

9.6 Request to Council - Taso's Greek Event, C.A.O.-2020-40

Resolution Number 273-2020
Moved by: Councillor Watson
Seconded by: Councillor Watt

That the C.A.O.-2020-40 report, dated July 28, 2020 regarding Taso's Greek Event be received and that the request from Taso's Restaurant and Pizzaria to deem this event as having municipal significance be approved and a letter stating such be provided to Taso Chatzianastasiou. Carried

9.7 Appointment of an Integrity Commissioner, Clerk/Planning-2020-34

Resolution Number 274-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That the Clerk/Planning-2020-34 report, dated August 4, 2020, regarding the Appointment of an Integrity Commissioner be received, that the By-law to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Township Integrity Commissioner be passed at the appropriate time during the meeting, that the CAO and Clerk be delegated the authority to sign the Agreement for Integrity Commission Services with Cunningham, Swan, Carty, Little & Bonham LLP and further that Aird & Berlis LLP be given notice that their appointment as Interim Integrity Commission will end on August 31, 2020. Carried

9.8 Amending the Procedural By-law – Electronic Participation, Clerk/Planning-2020-35

Resolution Number 275-2020
Moved by: Councillor Landsmann
Seconded by: Councillor Watt

That the Clerk/Planning-2020-35 report, dated July 27, 2020, regarding amending the Procedural By-law – Electronic Participation be received and that the By-law to amend the Procedural By-law be passed at the appropriate time during this meeting. Carried

9.9 Tax Implications of Further Tax Deferral, Treasurer-2020-19

Resolution Number 276-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That the Treasurer-2020-19 report, dated July 20, 2020 regarding Tax Implications of Further Deferral be received and that Council consider charging penalties and interest effective August, 2020 and going forward, but still offer tax deferral options to those on the PAP plan, upon their request and look at opportunities to lower interest rate. Carried

9.10 RFQ 2020-01 Award, Fire Chief-2020-09

Resolution Number 277-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That the Fire Chief-2020-09 report, dated July 27th, regarding RFQ 2020-01 for an Award to be received. Carried

9.11 Public Facility Improvements, Recreation Facilities-2020-09

Resolution Number 278-2020
Moved by: Councillor Watt
Seconded by: Deputy Mayor Moher

That the Recreation Facilities-2020-09 report, dated August 4, 2020 regarding Public Facility Improvements be received and that Council approves retrofitting the washroom facilities with automatic flushers and faucets at the Community Centres, and directs Staff on financing the upgrade. Defer flooring to finance costs of retrofitting. Carried

9.12 Painting Tender, Recreation Facilities-2020-10

Resolution Number 279-2020
Moved by: Councillor Watson
Seconded by: Councillor Landsmann

That the Recreation Facilities-2020-10 report, dated July 27, 2020 regarding Paint Tender be postponed for further information on work to be completed and priority of work. Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

Resolution Number 280-2020
Moved by: Councillor Landsmann
Seconded by: Councillor Watson

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Departmental Reports – C.A.O., Clerk's/Planning, Building Services, Finance, Fire, Parks and Recreation and Public Works Departments:

10.2.1 Administration Monthly Report - June and July 2020, C.A.O.-2020-35

10.2.2 Clerk-Planning - June and July 2020, Clerk/Planning-2020-33

10.2.3 June-July Fire Department Report, Fire Chief-2020-10

10.2.4 Recreation Facilities - June 2020, Recreation Facilities-2020-08

10.2.5 Public Works Monthly Report - June, July, 2020, Public Works-2020-13

Resolution Number 281-2020
Moved by: Councillor Watson
Seconded by: Deputy Mayor Moher

That the monthly departmental reports items 10.2.1 to 10.2.5 for June and July 2020 be received with thanks. Carried

10.3 Donwood Parks Committee Minutes from May 13, 2020

Resolution Number 282-2020
Moved by: Councillor Watson
Seconded by: Councillor Watt

That the Donwood Parks Committee Meeting Minutes from May 13, 2020 be received. Carried

10.4 County Official Plan Technical Advisory Committee Meeting minutes from June 18, 2020

Resolution Number 283-2020
Moved by: Councillor Watt
Seconded by: Deputy Mayor Moher

That the County Official Plan Technical Advisory Committee Meeting minutes from June 18, 2020 be received. Carried

10.5 Douro-Dummer Police Services Board Meeting Minutes from July 21, 2020

Resolution Number 284-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That the Douro-Dummer Police Services Board meeting minutes from July 21, 2020 be received. Carried

11. By-laws:

11.1 By-law 2020-40 - A By-law to amend By-law No. 2018-09, as amended (Procedural By-law)

11.2 By-law 2020-41 - To Assume a certain parcel - Towns - B-73-19

11.5 By-law 2020-44 - To appoint an Integrity Commissioner

Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That By-law 2020-40, being By-law to amend By-law No. 2018-09, as amended, being "A by-law to govern the proceedings of the Council of The Corporation of the Township of Douro-Dummer" Procedural By-law);

That By-law 2020-41, being a By-law to assume a certain parcel into the Township Road System (Severance B-73-19) (Parent Roll No.: 1522-010-003-05100); and,

That By-law 2020-44, being a By-law to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Integrity Commissioner for The Corporation of the Township of Douro-Dummer;

all be passed, in open council this 4th day of August, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

11.3 By-law 2020-42 - To Amend Zoning By-law - File R-03-20

Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That By-law 2020-42, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law", be passed, in open council this 4th day of August, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

11.4 By-law 2020-43 - To Amend Zoning By-law - File R-05-20

Moved by: Councillor Landsmann
Seconded by: Deputy Mayor Moher

That By-law 2020-43, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law", be passed, in open council this 4th day of August, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

12. Correspondence – Action Items:

12.1 David McGee

Resolution Number 285-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That the email from David McGee regarding Birchview Road Safety be received and that staff be requested to respond to David McGee's letter.

Carried

12.2 Municipality of Chatham-Kent
12.3 City of Oshawa
12.5 Township of Puslinch Council
12.6 City of Sarnia
12.7 Municipality of Chatham-Kent
12.8 Town of Kingsville
12.9 Township of South Glengarry
12.10 Municipality of Chatham-Kent

Resolution Number 286-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watson

That Correspondence - Action Items, Items 12.2 to 12.10, save and except for Item 12.4, all be received. Carried

12.4 Peterborough Future of Food and Farming Working Group (FFFWG)

Resolution Number 287-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That the correspondence from the Peterborough Future of Food and Farming Working Group regarding the work the FFFWG has completed in response to COVID-19 and requesting support be received and supported.

Carried

13. Correspondence/Information Items:

13.1 Delegation of Powers and Duties Reports (2)
13.2 Douro-Dummer Firefighters' Association
13.3 Eastern Ontario Wardens' Caucus (EOWC)
13.4 Ministry of Municipal Affairs and Housing
13.5 Ministry of Municipal Affairs and Housing
13.6 Ministry of Government and Consumer Services
13.7 Douro-Dummer Quarterly Garbage Report 2020
13.8 Improving Connectivity for Ontario (ICON) overview for EOWC Municipalities
13.9 Ontario Good Roads Association
13.10 Ministry of the Attorney General

Resolution Number 288-2020
Moved by: Councillor Watson
Seconded by: Deputy Mayor Moher

That Correspondence/Information Items 13.1 through 13.10 all be received.

Carried

Resolution Number 289-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That staff be requested to send a letter from Douro-Dummer to the County and City Councils, requesting their support and encouraging all to preserve the Bensfort Road Waste Disposal Site. Carried

14. Accounts: Until July 28, 2020

Councillor Watson declared a conflict on this item. (I hold controlling interest in a company that is actively engaged with Morris Chemicals.)

Resolution Number 290-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That Council receives and approves payment of all of the accounts, dated to July 28, 2020, and included in the agenda package, save and except for the accounts payable to Morris Chemicals and Kawartha Chamber of Commerce. Carried

At this time, Councillor Watson turned off her video and audio, so as to virtually not attend this portion of the meeting.

Resolution Number 291-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That Council receives and approves payment of all of accounts payable to Morris Chemicals and Kawartha Chamber of Commerce, dated to July 28, 2020, and included in the agenda package. Carried

At this time, Councillor Watson turned on her video and audio, virtually returning to the meeting.

15. Notices of Motion: None

16. Announcements: None

17. Closed Session: None

18. Rise from Closed Session with or without a Report: N/A

19. Confirming By-law - By-law 2020-45

Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That By-law Number 2020-45, being a By-law to confirm the proceedings of the electronic Regular Meeting of Council, held on the 4th day of August, 2020, be passed in open Council and that the Mayor and the Clerk be directed to sign

same and affix the Corporate Seal thereto. Carried

20. Adjournment

Resolution Number 292-2020
Moved by: Councillor Watson
Seconded by: Deputy Mayor Moher

That this meeting adjourn at 6:40 p.m.

Carried

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Mayor, J. Murray Jones

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Clerk, Crystal McMillan