



Township of Douro-Dummer Agenda for a Special Meeting of Council

Monday, September 14, 2020, 10:30 a.m.

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Note for Special Meeting - September 14, 2020: The beginning portion of the meeting will not be livestreamed due to Council going into Closed Session. After rising from Closed Session, the remainder of the meeting will be live-streamed on the Township YouTube channel.

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business

Electronic Meetings

On August 4, 2020 Council amended the Township Procedure By-Law to permit meetings to be held electronically and to allow members participating electronically to be counted towards quorum.

Until further notice, regular meetings of Council are being held electronically. Meetings will be recorded and live-streamed on the Township YouTube channel.

Please contact the Clerk if you require an alternative method to virtually attend the meeting. crystal@dourodummer.on.ca or 705-652-8392 x205

Pages

1. Reason(s) for Special Meeting:

To go into Closed Session regarding personnel matters;
To discuss the reopening of Recreation Facilities and review various reports/policies regarding the Recreation Facilities Department.

2. Disclosure of Pecuniary Interest:

3. Adoption of Agenda: Special Meeting - September 14, 2020

4. Closed Session:

4.1 Personal matters about identifiable individuals, including municipal or local board employees (Personnel), pursuant to the Ontario Municipal Act, S.O. 2001, c. 25, Section 239 (2)(b)

5. Rise from Closed Session with or without a Report

6. Other Business and Staff Reports:

6.1 Ice-Floor Rental Policy, Recreation Facilities-2020-13 1

6.2 Re-Opening of Community Centres, Recreation Facilities-2020-15 14

7. Confirming By-law: 2020-53 19

8. Adjournment

Overview:

The Ice/Floor Rental Policy has been developed to define the agreement terms to user groups obtaining ice rentals at the Township's owned facilities (Douro Community Centre, and the Warsaw Community Centre).

The attached Ice/Floor Rental Policy covers the detail of the booking process, the payment procedures, the terms and conditions, including insurance, cancellation, dressing room and auxiliary space usage.

Implementation of this policy is the responsibility of the Parks and Recreation Department. There shall be no deviation from this policy unless expressed written consent has been given by the Department and with full approval of Council.

Conclusion:

Staff would like to work with an Ice/Floor Rental Policy to ensure there is standardize approach pertaining to the rental, requirements, payment and cancellation of ice/floor bookings at the Municipalities Community Centres.

Recommendation:

That the Recreation Facilities-2020-13 report, dated September 1, 2020 regarding Ice/Floor Rental Policy be received and that Council approves and adopts as presented.

Financial Impact:

The adoption of an Ice/Floor Rental Policy will ensure the collection of payments in a consistent, timely manner and support budgetary revenue forecasts.

Strategic Plan Applicability:

Sustainability Plan Applicability:

Ice/Floor Rental Policy

Approved By: Council
Approval Date:
Effective Date:
Revision Date:

Policy Statement

To detail the ice/floor rental policy and agreement terms for the ice surface owned and operated by the Township of Douro-Dummer

Purpose:

To detail the ice/floor rental policy and agreement terms of the Township's owned facilities (Douro Community Centre, and the Warsaw Community Centre).

Ice Booking Process:

- 1) User Groups committed to an Ice/Floor Seasonal Block of time shall be administered as per the Ice Allocation Policy priority sequence and a confirmation contract signed to ensure ice time agreement.
- 2) Occasional use rentals will then be permitted to book individual ice/floor time slots.
- 3) All ice/floor rentals will be done online, over the phone with Administrative Booking Staff or at the Municipal Office. Rentals will not be confirmed by Facility Attendants.
- 4) All ice rental details or alterations must be completed through the Manager of Parks & Recreation, with no time trading or bookings to occur between individual user groups.
- 5) Hours scheduled will be strictly adhered to in an effort to maintain a consistent and efficient ice-time operation; thus all users will be expected to vacate the ice surface at the scheduled time.
- 6) The Parks & Recreation Department reserves the right to alter any ice schedule throughout the season due to considerations such as play-off dates, tournaments, major attractions or special event details.

Payment Procedures:

- 1) All ice/floor bookings will adhere to the current Township of Douro-Dummer – Recreation Facilities, Fees Bylaw, approved by Council.
- 2) Users that request to book ice on a statutory holiday shall be required to pay the approved prime time rate.
- 3) No ice time shall be scheduled for a new ice season until all outstanding financial commitments have been paid in full.
- 4) All tentative ice/floor bookings are held for 24 hours only. Payment in full and the signing of a rental contract is necessary in order to guarantee a booked time slot.
- 5) Organizations/groups with multiple bookings are required to make in advance monthly payments on their rental contract. A 1.25% per month late payment penalty fee will be applied as per the Fees Bylaw.
- 6) Tournaments, special events, competitions, and hockey schools must pay a deposit of 25% of the rental fee at time of booking.
- 7) Payment(s) may be made by cheque, credit card, debit, etransfer or cash at the municipal office or online. No payment transactions will be accepted at the Community Centres. Please make cheques payable to the Township of Douro-Dummer. NSF cheques will be charged a fee of \$30.00 per cheque, in accordance with the Fees Bylaw.

Terms and Conditions

Insurance:

The Renter must provide proof of liability insurance in the amount of two million (\$2,000,000.00) dollars which names the Township as third party insured and enter into an indemnity agreement acceptable to the Township. This must be provided upon completing the signed contract.

User Groups and Individuals who do not provide their own liability insurance at the time of booking will be charged a surcharge, to provide coverage under a User Group Program with the municipal policy. The surcharge is in accordance with the Fees Bylaw.

Ice Rental Cancellations:

- 1) All user-groups wishing to cancel blocked ice hours previously confirmed must do so prior to October 1st, or be responsible for the said hours up to March 1st of the season, including full rental payments.
- 2) Organizations/groups wishing to return reoccurring ice-time to the municipality after initiation of a contract must provide a minimum of two weeks written notice to allow time to rebook. Amendments to the contract will be made should ice be re-allocated. Should the ice not be re-allocated, the contract will be binding. Irregular one-off times will not be permitted to cancel in a contract.
- 3) In the case of the opposing team cancelling a game, or in the case of a no-show by the visiting team, the Contract Agreement will still pay for the ice accordingly. The team/players present may continue to utilize the ice.
- 4) Tournaments, special events, competitions, and hockey schools must give a minimum of 2 weeks' notice for cancellation, or forfeit their deposit.
- 5) Should the "Contract Renter" cancel due to inclement weather, they will still be required to adhere to the financial responsibility, unless the Township of Douro-Dummer, Department of Recreation Facilities closes the facility.
- 6) The Township of Douro-Dummer has the right to cancel due to storm, inclement weather, power outage, in the event of a major emergency, mechanical failure of the equipment, safety, structural or ice repairs. The representatives affected will not be charged for cancellations of this nature. Notification to the affected groups will take place as soon as possible.

Ice Resurfacing:

- 1) All ice rentals include 10 minute ice resurfacing with a minimum of one ice resurfacing every two hours.
- 2) All ice resurfacing (floods) will be at the discretion of the Recreation and Facilities Department personnel, not the facility user; and to be pre-determined well in advance of the rental by said personnel.
- 3) In consideration of the safety regulations during operation of the ice-resurfacing unit, users agree to remain off the ice until the entire re-surfacing has been completed and doors are closed.

Auxiliary Spaces Use:

- 1) Organizations utilizing the facility will be responsible for spectators attending their event, including admission, conduct and control.
- 2) All requests for auxiliary facilities and services must be arranged well in advance of the event and may be subject to rental fees as outlined in the Fees Bylaw
- 3) All Department office areas are restricted from access; and all lobby/foyer arrangements must be approved through personnel (i.e. admissions, souvenir sales, food/beverage services, draw tickets/lotteries sales, etc.)
- 4) Users are advised that all Township of Douro-Dummer facilities are smoke-free, tobacco free and Renters must inform their participants accordingly. Failure to comply could result in fines from Public Health.
- 5) Illegal drugs and alcohol (except where licensed area permits) will not be tolerated in municipal facilities. Renters must inform their participants accordingly. Failure to comply and the police will be called.

Dressing Rooms:

- 1) Dressing room assignment is at the discretion of Recreation Facilities personnel.
- 2) Dressing room keys will be available from the Facility Attendant prior to your time slot. Keys are to be returned to the Facility Attendant at the completion of the rental.
- 3) Dressing rooms should be left clean, neat and tidy, and users should be respectful of noise volume.
- 4) Any damage as a result of vandalism or misuse will result in the cost of the repair being the responsibility of the user group. The Township will invoice the user group accordingly.
- 5) The use of photographic devices including cameras and cellular phones is prohibited in the dressing rooms and washroom areas.

Enforcement:

Implementation of this policy is the responsibility of the Parks and Recreation Department. There shall be no deviation from this policy unless expressed written consent has been given by the Department and with full approval of Council.

The municipality will ensure enforcement of the Terms & Conditions by;

- 1) A verbal warning
- 2) Followed by a one week suspension of ice time or as deemed necessary, at the organizations cost
- 3) Subsequently leading to the loss of ice time to the group if the activity persists.

Overview:

The Ice/Floor Rental Policy has been developed to define the agreement terms to user groups obtaining ice rentals at the Township's owned facilities (Douro Community Centre, and the Warsaw Community Centre).

The attached Ice/Floor Rental Policy covers the detail of the booking process, the payment procedures, the terms and conditions, including insurance, cancellation, dressing room and auxiliary space usage.

Implementation of this policy is the responsibility of the Parks and Recreation Department. There shall be no deviation from this policy unless expressed written consent has been given by the Department and with full approval of Council.

Conclusion:

Staff would like to work with an Ice/Floor Rental Policy to ensure there is standardize approach pertaining to the rental, requirements, payment and cancellation of ice/floor bookings at the Municipalities Community Centres.

Recommendation:

That the Recreation Facilities-2020-13 report, dated September 1, 2020 regarding Ice/Floor Rental Policy be received and that Council approves and adopts as presented.

Financial Impact:

The adoption of an Ice/Floor Rental Policy will ensure the collection of payments in a consistent, timely manner and support budgetary revenue forecasts.

Strategic Plan Applicability:

Sustainability Plan Applicability:

**Ice/Floor Rental Policy – my
questions or suggestions in red
(Shelagh)**

Approved By: Council
Approval Date: Effective
Date: Revision Date:

Policy Statement

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agreement terms for the ice surface owned and
operated by the Township of Douro-Dummer

Purpose:

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Ice Booking Process:

- 1) User Groups committed to an Ice/Floor Seasonal Block of time shall be administered as per the Ice Allocation Policy priority sequence and a confirmation contract signed to ensure ice time agreement.
- 2) Occasional use rentals will then be permitted to book individual ice/floor time slots.
- 3) All ice/floor rentals will be done online, over the phone with Administrative Booking Staff or at the Municipal Office. Rentals will not be confirmed by Facility Attendants. ?? Can CC staff not be trained on the BookKing software and be authorized to take bookings? Who is the Administrative Booking Staff?
- 4) All ice rental details or alterations must be completed through the Manager of Parks & Recreation, with no time trading or bookings to occur between individual user groups. Should this be added?? Trading times between individual user groups may be permitted at the discretion of the Facility's manager.
- 5) Hours scheduled will be strictly adhered to in an effort to maintain a consistent and efficient ice-time operation; thus all users will be expected to vacate the ice surface at the scheduled time.
- 6) The Parks & Recreation Department reserves the right to alter any ice schedule throughout the season due to considerations such as play-off dates, tournaments, major attractions or special event details.

Payment Procedures:

- 1) All ice/floor bookings will adhere to the current Township of Douro-Dummer – Recreation Facilities, Fees Bylaw, **as** approved by Council.
- 2) Users that request to book ice on a statutory holiday shall be required to pay the approved prime time rate. ?? With many tournaments taking place on statutory holidays, might that discourage bookings if a higher rate is charged?
- 3) No ice time shall be scheduled for a new ice season until all outstanding financial commitments have been paid in full.
- 4) All tentative ice/floor bookings are held for 24 hours only. Payment in full and the signing of a rental contract is necessary in order to guarantee a booked time slot. ?? Possibly that should be extended to 48 hours; if a group or association is involved, it may be difficult to make contact between officers/directors.
- 5) Organizations/groups with multiple bookings are required to make in advance monthly payments on their rental contract. A 1.25% per month late payment penalty fee will be applied as per the Fees Bylaw. ?? Is this advance payments for every month?
- 6) Tournaments, special events, competitions, and hockey schools must pay a deposit of 25% of the rental fee at time of booking. ?? Should it be noted when the balance is to be paid by?
- 7) Payment(s) may be made by cheque, credit card, debit, etransfer or cash at the municipal office or online. No payment transactions will be accepted at the Community Centres. Please make cheques payable to the Township of Douro-Dummer. NSF cheques will be charged a fee of \$30.00 per cheque, in accordance with the Fees Bylaw.

Terms and Conditions

Insurance:

The Renter must provide proof of liability insurance in the amount of two million (\$2,000,000.00) dollars which names the Township as third party insured and enter into an indemnity agreement acceptable to the Township. This must be provided upon completing the signed contract.

User Groups and Individuals who do not provide their own liability insurance at the time of booking will be charged a surcharge, to provide coverage under a User Group Program with the municipal policy. The surcharge is in accordance with the Fees Bylaw.

Ice Rental Cancellations:

- 1) All user-groups wishing to cancel blocked ice hours previously confirmed must do so prior to October 1st, or be responsible for the said hours up to March 1st of the season, including full rental payments. ?? Is that clearly laid out in the contract they sign?
- 2) Organizations/groups wishing to return reoccurring ice-time to the municipality after initiation of a contract must provide a minimum of two weeks written notice to allow time to rebook. Amendments to the contract will be made should ice be re-allocated. Should the ice not be re- allocated, the contract will be binding. Irregular one-off times will not be permitted to cancel in a contract. ?? ?? So if a contracted group/organization wants to cancel, and a re-booking is completed by another group, the cancelling group is not liable for the \$\$ due, unless the re-booked time does not include all the time they original group had booked??
- 3) In the case of the opposing team cancelling a game, or in the case of a no-show by the visiting team, the Contract Agreement will still pay for the ice accordingly. The team/players present may continue to utilize the ice.
- 4) Tournaments, special events, competitions, and hockey schools must give a minimum of 2 weeks' notice for cancellation, or forfeit their deposit. ?? If a booking is made months prior to the event and a deposit is provided at that time, up to when can the booking be cancelled? Is the deposit refunded if it is cancelled within a reasonable time frame? What is a reasonable time frame? That should be noted in the contract.
- 5) Should the "Contract Renter" cancel due to inclement weather, they will still be required to adhere to the financial responsibility, unless the Township of Douro-Dummer, Department of Recreation Facilities closes the facility.
- 6) The Township of Douro-Dummer has the right to cancel due to storm, inclement weather, power outage, in the event of a major emergency, mechanical failure of the equipment, safety, structural or ice repairs. The representatives affected will not be charged for cancellations of this nature. Notification to the affected groups will take place as soon as possible.

Ice Resurfacing:

- 1) All ice rentals include 10 minute ice resurfacing with a minimum of one ice resurfacing every two hours.
- 2) All ice resurfacing (floods) will be at the discretion of the Recreation and Facilities Department personnel, not the facility user; and to be pre-determined well in advance of the rental by said personnel.
- 3) In consideration of the safety regulations during operation of the ice-resurfacing unit, users agree to remain off the ice until the entire resurfacing has been completed and doors are closed.

Auxiliary Spaces Use:

- 1) Organizations utilizing the facility will be responsible for spectators attending their event, including admission, conduct and control. **Should we add?? In the event that facility staff is present during the event, they also have a responsibility for the conduct and control of the event.**
- 2) All requests for auxiliary facilities and services must be arranged well in advance of the event and may be subject to rental fees as outlined in the Fees Bylaw
- 3) All Department office areas are restricted from access; and all lobby/foyer arrangements must be approved through personnel (i.e. admissions, souvenir sales, food/beverage services, draw tickets/lotteries sales, etc.)
- 4) Users are advised that all Township of Douro-Dummer facilities are smoke-free, **vape free**, tobacco free and Renters must inform their participants accordingly. Failure to comply could result in fines from Public Health.
- 5) Illegal drugs and alcohol (except where licensed area permits) will not be tolerated in municipal facilities. Renters must inform their participants accordingly. Failure to comply **may result in the cancellation of the event** and, **if required**, the police will be called.

Dressing Rooms:

- 1) Dressing room assignment is at the discretion of Recreation Facilities personnel.
- 2) Dressing room keys will be available from the Facility Attendant prior to your time slot. Keys are to be returned to the Facility Attendant at the completion of the rental.
- 3) Dressing rooms should be left clean, neat and tidy, and users should be respectful of noise volume.
- 4) Any damage as a result of vandalism or misuse will result in the cost of the repair being the responsibility of the user group. The Township will invoice the user group accordingly.
- 5) The use of photographic devices including cameras and cellular phones is prohibited in the dressing rooms and washroom areas.

Ice Floor Rental Policy – Comments

Item #3 in the Policy – would like to see CC Staff included – if we have a renter at the arena wishing to book more ice, they should be able to book at that time and not have to contact the office

Item #4 – All Ice Rentals/alternatives go through the Manager of Parks & Rec, no time traded or bookings to occur between individual user groups – to add unless through the Manager of Parks and Rec (we don't have opposition to it, but are involved with the decision making – it currently reads to black and white, these are our customers and we want to work with them

Tentative Ice Bookings, held for 24 hours only, pre-payment of booking and sign of contract to guarantee ice booking – if paying by VISA might not be an issue, but 24 hours is not a lot of time to hold something for – 2 or 3 days might be more appropriate

Item #2 – Charging Prime Time on a stat day – What's the thinking behind that? Some of the best tournament over the Xmas Break – Boxing Day and New Year's Day

Terms and Conditions – Insurance – User groups that don't provide their own liability can pay a surcharge for getting insurance through the Township – What is the Current Surcharge Approx.?

Families that want to rent over the Xmas Break, these rentals would likely not have liability for 2 million – what is the surcharge they would be expected to pay?

Enforcement of the Terms and Conditions by Verbal Warning, followed by a 1-week suspension of ice time– should be a Written Warning, as the policy is written could be perceived as very 'high and mighty' whereas a written warning is more punitive.

Cancellations – user groups wishing to cancel block ice previously confirmed prior to Oct 1st – Could add "possibly responsible" for season up until March 1st, easier language. Township could likely rent to another user group – if we can get the money from someone else, shouldn't we be satisfied with that.

Auxiliary Space Use, Organizations using space are responsible for Spectators attending – should it not be a 'shared responsibility', not solely on the User

From: Tom Watt

Sent: Wednesday, September 9, 2020 4:49 PM

To: Martina Chait <MartinaC@dourodummer.on.ca>

Subject: Re: Special Council Meeting re: Ice Rental Policy and Reopening

Time is fine for me. I only have concern about riding or driving with hockey equipment on. Very dangerous. There was a post in Oshawa hockey related to this for kids and I can speak from experience about trying to drive.

Tom

Overview:

The Department of Parks & Recreation Facilities would like to provide an update on the preparation and changes being taken in the Re-Opening of the Community Centres.

Staff have been following the guidelines for Provincial Regulation, Hockey Canada, Skate Canada, and Ontario Women's Hockey Association as how they have laid out their "return to hockey" protocols and framework. I have been networking with our Recreation managers in the area as well as corresponding with Public Health assessing the criteria and restrictions. I believe it's the best interest of the Township to take a soft approach to re-opening, keeping health and safety of our staff and our patrons the utmost importance.

Before any of the centres reopen for use by the community, they will undergo enhanced cleaning as per all recommended protocols. Staff will also take certified training on recreation facility cleaning, disinfecting and sanitizing principles, through the Ontario Recreation Facilities Association.

Anyone visiting a community centre will be screened and asked for contact information for contacting tracing. Patrons will be asked to stay home if they are sick. People will also be required hand sanitize upon entry into facility and wear a mask or face covering throughout the building. There will be arrows and signs providing direction of where to go, limiting access throughout the building. Anything your group brings into the facility will be taken out on departure, no items will be stored.

I have been communicating with all of our User Groups who have requested a block of ice time, and have asked them to discuss with their members what the season would look like modified and verify their commitment of ice usage. It is important to know if our clients' usage this year will change, based on the current situation. The Department will only proceed putting in the ice based on the viability and the contractual needs of our User Groups. This will determine delaying the regular season, staggered times, and whether there is a need for both pads of ice to go in.

Staff have decided to delay the Ice Season to mid-October at the earliest. In consideration if there happens to be a 2nd wave of Covid-19, potentially the province would revert back to stage 2, and the Community Centres/Arenas would be closed down again. For small communities like us, the affordability to take ice in/out is not feasible, so we recommend to wait.

When the Community Centres do Re-Open, initially there will be no Public Skates, no spectator viewing, no canteen concessions, no dressing rooms will be open, and no tournaments at this time. The more access points we can eliminate the better.

Ice Users will be expected to come fully dressed, and team members will be cohorted into and out of the arena as a group, from a staff person. Only essential team members, a coach, referee, and time keeper will be permitted to enter. Parents will not be allowed unless it's an emergency. Players and coaches will be allowed a strict timeframe of 10 minutes before ice rental and must be out of the facility 10 minutes after the end of their ice time.

Face covering/masks can be taken off once participants are on the ice engaging in active play/skills. Players must not spit, blow their nose freely or release any bodily fluid anywhere in the facility.

Team sports may only be practised or played within the facility if they have been modified to avoid physical contact between the players, as per the Ontario Regulation 364/20. Physical distancing and cohort restrictions on the number of users on ice will be adhered to. No more than 24 people on the ice, and 50 players in a league. The Regulations does not permit its team to play against different groups outside of the league.

Conclusion:

Staff recognizes the inconveniences these new guidelines will have on groups and individuals traditional regular season. Please keep in mind that this collaboration of protocols and procedures were created with guidance from Public Health and are necessary to ensure all of our clients and staff remain safe. We will continue to review necessary steps or changes ongoing. Should restrictions ease they will be adjusted accordingly.

Recommendation:

That the Recreation Facilities-2020-15 report, dated September 1, 2020 regarding Re-Opening of Community Centres be received for information.

Financial Impact:

Potential loss of Revenue in rentals, advertising, sponsorship and canteen agreement
Increase staffing costs
Potential saving of plant operation

Strategic Plan Applicability:

Sustainability Plan Applicability:

Re-Opening the Community Centres (my comments and questions in red – Shelagh)

The Department of Parks & Recreation Facilities would like to provide an update on the preparation and changes being taken in the Re-Opening of the Community Centres.

Staff have been following the guidelines for Provincial Regulation, Hockey Canada, Skate Canada, and Ontario Women's Hockey Association as how they have laid out their "return to hockey" protocols and framework. I have been networking with our Recreation managers in the area as well as corresponding with Public Health assessing the criteria and restrictions. I believe it's the best interest of the Township to take a soft approach to re-opening, keeping health and safety of our staff and our patrons the utmost importance.

Before any of the centres reopen for use by the community, they will undergo enhanced cleaning as per all recommended protocols. Staff will also take certified training on recreation facility cleaning, disinfecting and sanitizing principles, through the Ontario Recreation Facilities Association.

Anyone visiting a community centre will be screened and asked for contact information for contacting tracing. Patrons will be asked to stay home if they are sick. People will also be required hand sanitize upon entry into facility and wear a mask or face covering throughout the building. There will be arrows and signs providing direction of where to go, limiting access throughout the building. Anything your group brings into the facility will ?? must be taken out on departure, no items will be stored.

I have been communicating with all of our User Groups who have requested a block of ice time, and have asked them to discuss with their members what the season would look like modified and verify their commitment of ice usage. It is important to know if our clients' usage this year will change, based on the current situation. The Department will only proceed putting in the ice based on the viability and the contractual needs of our User Groups. This will determine delaying the regular season, staggered times, and whether there is a need for both pads of ice to go in.

Staff have has decided to delay the Ice Season to mid-October at the earliest. In consideration if there happens to be a 2nd wave of Covid-19, potentially the province would revert back to stage 2, and the Community Centres/Arenas would be closed down again. For small communities like us, the affordability to take ice in/out is not feasible, so we recommend to wait. I agree!

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Conclusion:

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Recommendation:

That the Recreation Facilities-2020-15 report, dated September 1, 2020 regarding Re-Opening of Community Centres be received for information. **Good report!**

Financial Impact:

Potential loss of Revenue in rentals, advertising, sponsorship and canteen agreement
Increase staffing costs
Potential saving of plant operation

Strategic Plan Applicability:

Resources Regarding Re-Opening of Community Centres

- [Guidance for facilities for sports and recreational fitness activities during COVID-19?](#)
- [Guidance for professional meeting and event facilities during COVID-19](#)
- [Guidance for community/recreation centre-based activities](#)

The Corporation of the Township of Douro-Dummer

By-law Number 2020 – 53

Being a By-law of The Corporation of the Township of
Douro-Dummer to confirm the proceedings of the
Special Electronic meeting of Council held on the 14th day of September, 2020.

The Municipal Council of the Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its special electronic meeting held on September 14, 2020 in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Deputy Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 14th day of September, 2020.

Mayor, J. Murray Jones

Deputy Clerk, Martina Chait-Hartwig