Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

June 2, 2020, 5:00 PM
Douro-Dummer YouTube Channel
https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present:	**Mayor - J. Murray Jones**
	Deputy Mayor - Karl Moher
	Councillor, Douro Ward - Heather Watson
	Councillor, Dummer Ward - Shelagh Landsmann
	Councillor at Large - Thomas Watt
Staff Present	**Temporary C.A.O. - Martina Chait-Hartwig**
	Clerk/Planning Coordinator - Crystal McMillan
	Temporary Manager of Public Works - Jake Condon
	Fire Chief - Chuck Pedersen
	Manager of Recreation Facilities - Vicki Hallam
	Chief Building Official - Brian Fawcett
	Deputy Treasurer-Tax Clerk – Carol Anne Nelson
Absent:	**Treasurer - Darlene Heffernan**

1. Call to Order

   With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgment

   The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

   The Mayor called for a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

   The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 2, 2020

Resolution Number 199-2020
Moved by: Councillor Watson
Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated June 2, 2020, be adopted, as amended. Carried

6. Adoption of Minutes:

6.1 Regular - May 19, 2020

Resolution Number 200-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That the Minutes from the Regular Council Meeting, held on May 19, 2020, be received and adopted, as circulated. Carried

7. Business arising out of previous minutes:

Item 7.2 from May 19, 2020 - Petition to Ban Fishing at Crowe's Landing and McCracken's Landing Wharfs - Deputy Mayor Moher noted that Councillor Watt is sitting on the working committee in his stead.

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Other Business and Staff Reports:

9.1 Service Delivery Review and Organizational Review Project Update - May 2020, C.A.O.-2020-22

Resolution Number 201-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That the C.A.O.-2020-22 report, dated May 26, 2020, regarding the Service Delivery Review and Organizational Review Status Report for May 2020 from WSCS Consulting be received for information.

Carried

9.2 Extend Interim Appointment – Integrity Commissioner, Clerk/Planning-2020-23

Resolution Number 202-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watson

That the Clerk/Planning-2020-23 report, dated May 26, 2020, regarding Extending the Interim Appointment of the Integrity Commissioner be received and that Council is requesting to extend the appointment of Aird & Berlis LLP as the Interim Integrity Commissioner to align with the County's interim appointment (approximately 90 days).

Carried

9.3 Tax Implications of Further Deferral, Treasurer-2020-17

Resolution Number 203-2020
Moved by: Councillor Watson
Seconded by: Councillor Landsmann

That the Treasurer-2020-17 report, dated May 26, 2020, regarding Tax Implications of Further Deferral be received and that Council consider the waiving of penalty and interest for the month of July 2020 and that it be reconsidered on a month by month basis and that we continue to offer tax deferral options to those on the PAP plan, upon their request. Carried

9.4 Respiratory Protection Program, Fire Chief-2020-06

Resolution Number 204-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That the Fire Chief-2020-06 report, dated May 19th, 2020, regarding Respiratory Protection Program be received and the revised Douro-Dummer Fire Services Respiratory Protection Plan be approved. Carried

9.5 Ice Allocation Policy, Recreation Facilities-2020-05

Resolution Number 205-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watson

That the Recreation Facilities-2020-05 report, dated June 2, 2020, be received, that Council approves the Ice Allocation Policy as Policy R-32, save and except the statement on page 5 "The decision of the Township shall be final", and that a communication plan be developed to inform the local user groups of the Policy. Carried

9.6 Entrance Permit – Additional Entrance 562 Douro Fifth Line, Public Works-2020-06 - This item was deleted from the agenda.

9.7 Request to Brush – Seventh Line South Dummer, Public Works-2020-07

Resolution Number 206-2020
Moved by: Councillor Landsmann
Seconded by: Deputy Mayor Moher

That the Public Works-2020-07 report, dated May 25, 2020, regarding the request to brush the Seventh Line South Dummer be received and, upon receipt of the proof of insurance with the Township as an additional insured, permission be granted to Mr. Lobb to cut the brush. Carried

9.8 Temporary C.A.O. Position, Clerk/Planning-2020-24

Resolution Number 207-2020
Moved by: Councillor Watt
Seconded by: Councillor Watson

That the Temporary Chief Administrative Officer (C.A.O.) position with Martina Chait-Hartwig be extended for three (3) months (until September 30, 2020) and that, with the assistance of a recruitment agency, that the process be started for the recruitment of a Chief Administrative Officer (C.A.O.) for a three (3) year contract, with an option of a two (2) year extension.

A recorded vote was requested by Deputy Mayor Moher. The roll was called by the Clerk and the vote was a follows:

Recorded	**For**	**Against**
Councillor Landsmann	X	
Councillor Watson	X	
Councillor Watt	X	
Deputy Mayor Moher		X
Mayor Jones		X
Results	**3**	**2**

Carried (3 to 2)

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

Resolution Number 208-2020
Moved by: Councillor Landsmann
Seconded by: Councillor Watt

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Departmental Reports – C.A.O., Clerk's/Planning, Building Services, Finance, Fire, Parks and Recreation and Public Works Departments

10.2.1 Administration Monthly Report - May 2020, C.A.O.-2020-21

10.2.2 Clerk-Planning - May 2020, Clerk/Planning-2020-22

10.2.3 Building May Report, Building Department-2020-04

10.2.4 April and May Fire Department Report, Fire Chief-2020-07

10.2.5 Recreation Facilities - May 2020, Recreation Facilities-2020-06

10.2.6 Public Works Monthly Report May, 2020, Public Works-2020-05

Resolution Number 209-2020
Moved by: Councillor Watson
Seconded by: Councillor Watt

That the monthly staff reports from all departments for May 2020 be received. Carried

10.3 Donwood Parks Committee Minutes - January 29, 2020

Resolution Number 210-2020
Moved by: Councillor Watson
Seconded by: Deputy Mayor Moher

That the Donwood Parks Committee Minutes from January 29, 2020 be received. Carried

10.4 Douro-Dummer Public Library Board Minutes - February 11, 2020 and April 22, 2020

Resolution Number 211-2020
Moved by: Councillor Watson
Seconded by: Councillor Watt

That the Douro-Dummer Public Library Board meeting minutes from February 11, 2020 and April 22, 2020 be received. Carried

10.5 Douro-Dummer Planning Committee Minutes - March 2, 2020

Resolution Number 212-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That the Douro-Dummer Planning Committee Minutes from March 2, 2020 be received and approved. Carried

11. By-laws: None

12. Correspondence – Action Items:

12.1 City of Kitchener

Resolution Number 213-2020
Moved by: Councillor Watt
Seconded by: Councillor Watson

That the Resolution from the City of Kitchener to urge the Federal and Provincial governments to establish a universal basic income be received.

Carried

12.2 City of Cambridge

Resolution Number 214-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That the Resolution from the City of Cambridge regarding Funding for Rehabilitation Facilities be received and supported. Carried

13. Correspondence/Information Items:

13.1 Ontario Energy Board
13.2 Emails of Appreciation (2)

Resolution Number 215-2020
Moved by: Deputy Mayor Moher
Seconded by: Councillor Landsmann

That Correspondence/Information Items 13.1 and 13.2 both be received.

Carried

14. Accounts: To May 25, 2020

Resolution Number 216-2020
Moved by: Councillor Watt
Seconded by: Councillor Landsmann

That Council receives and approves payment of all of the accounts, dated to May 25, 2020, and included in the agenda package. Carried

15. Notices of Motion: None

16. Announcements: None

17. Closed Session: None

18. Rise from Closed Session with or without a Report: N/A

19. Confirming By-law - By-law 2020-30

Moved by: Deputy Mayor Moher
Seconded by: Councillor Watt

That By-law Number 2020-30, being a By-law to confirm the proceedings of the Regular Electronic Meeting of Council, held on the 2nd day of June, 2020, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Adjournment

Resolution Number 217-2020
Moved by: Councillor Watson
Seconded by: Councillor Landsmann

That this meeting adjourn at 6:06 p.m.

Carried

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Mayor, J. Murray Jones

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Clerk, Crystal McMillan