

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**March 3, 2020, 5:00 p.m.  
Council Chambers in the Municipal Building**

**Present:** Mayor - J. Murray Jones  
Deputy Mayor - Karl Moher  
Councillor, Dummer Ward - Shelagh Landsmann  
Councillor, Douro Ward - Heather Watson  
Councillor, at Large - Thomas Watt

**Staff Present:** Temporary C.A.O. – Martina Chait-Hartwig  
Clerk/Planning Coordinator – Crystal McMillan  
Administration Assistant – Vanessa Sweeting

1. Moment of Silent Reflection

The Mayor called the meeting to order at 5:00 p.m. and asked that everyone rise for a moment of silent reflection. The Mayor then called for a Moment of Silence in Remembrance of Arnold Sage.

2. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have.

2.1 Councillor Watson - Accounts: to February 24, 2020

Councillor Watson declared an indirect pecuniary interest in the Accounts as she has a controlling interest in a company which is listed as a supplier.

3. Adoption of Agenda: March 3, 2020

**Resolution Number 110-2020**

Moved By: Councillor Landsmann

Seconded By: Deputy Mayor Moher

That the agenda for the Regular Council Meeting, dated March 3, 2020, be adopted, as amended.

Carried

**Resolution Number 111-2020**

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That Council suspend the rules of the Procedural By-law, Section 2.7 Recording Devices – Not Permitted, for this meeting to allow the Lakefield Herald to record the audio of the meeting.

Carried

4. Adoption of Minutes:

**Resolution Number 112-2020**

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watt

That the Minutes from the Special and Regular Council Meetings, held on February 18, 2020, both be received and adopted, as circulated.

Carried

5. Business arising out of previous minutes: None

6. Delegations, Petitions or Presentations:

6.1 Weity Hamersma, Peterborough County Trails ATV Club

**Resolution Number 113-2020**

Moved By: Councillor Landsmann

Seconded By: Deputy Mayor Moher

That the delegation from Weity Hamersma, Peterborough County Trails ATV Club, regarding the use of All Terrain Vehicles (ATVs) and Off-Road Vehicles (ORVs) on Township Roads be received.

Carried

6.2 Jim Coyle, Birchcliff Property Owners Association (BPOA)

**Resolution Number 114-2020**

Moved By: Councillor Watson

Seconded By: Deputy Mayor Moher

That the delegation from Jim Coyle, Birchcliff Property Owners Association (BPOA), requesting reconsideration of the decision of Council to not fund a Feasibility Study for a Pedestrian Walkway on Birchview Road be received and that staff continue to work with the BPOA to look at in-budget work (operating budget) that could be done to continue to address safety concerns and/or make minor changes to enhance the safety.

Carried

7. Other Business and Staff Reports:

7.1 Natural Gas Expansion Program, C.A.O.-2020-03

**Resolution Number 115-2020**

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the report C.A.O.-2020-03, dated February 26, 2020, regarding the Natural Gas Expansion Program be received, that the Council of the Township of Douro-Dummer provide a letter of support for the proposed Hamlet of Warsaw gas expansion project and further that, at this time, the Township reserves the decision on financial contributions to the proposed project.

Carried

7.2 Service Delivery Review and Organizational Review Project Update, C.A.O.-2020-02

**Resolution Number 116-2020**

Moved By: Councillor Watson

Seconded By: Councillor Watt

That the report C.A.O.-2020-02, dated February 25, 2020, regarding the Service Delivery Review and Organizational Review Status Report for January to February 2020 from WSCS Consulting be received for information.

Carried

8. Committee Minutes and Other Reports:, Building Department-2020-03

8.1 Deputy Mayor Moher – Update on County Council Matters

**Resolution Number 117-2020**

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received.

Carried

- 8.2 Departmental Reports:  
**Resolution Number 118-2020**  
 Moved By: Councillor Watt  
 Seconded By: Councillor Watson  
 That the monthly staff reports from all departments for February 2020 be received with thanks. Carried
- 8.3 Douro-Dummer Public Library Board Minutes from January 14, 2020  
**Resolution Number 119-2020**  
 Moved By: Councillor Watson  
 Seconded By: Councillor Landsmann  
 That the Douro-Dummer Public Library Board Meeting Minutes from January 14, 2020 be received. Carried
- 8.4 Donwood Parks Committee Minutes from November 26, 2019  
**Resolution Number 120-2020**  
 Moved By: Councillor Watson  
 Seconded By: Councillor Watt  
 That the Donwood Parks Committee Minutes from November 26, 2019 be received. Carried
- 8.5 Douro-Dummer Historical Committee Minutes from January 16, 2020  
**Resolution Number 121-2020**  
 Moved By: Councillor Landsmann  
 Seconded By: Deputy Mayor Moher  
 That the Douro-Dummer Historical Committee Minutes from January 16, 2020 be received. Carried
- 8.6 County of Peterborough Official Plan Project - Technical Advisory Committee Minutes from February 13, 2020  
**Resolution Number 122-2020**  
 Moved By: Councillor Watt  
 Seconded By: Councillor Landsmann  
 That the County of Peterborough Official Plan Project Technical Advisory Committee meeting minutes from February 13, 2020 be received. Carried

8.7 SUN-Warsaw Advisory Committee Minutes from February 19, 2020

**Resolution Number 123-2020**

Moved By: Deputy Mayor Moher

Seconded By: Councillor Landsmann

That the SUN Warsaw Advisory Committee Minutes from February 19, 2020 be received and that Councillor Watson be appointed as the Council representative on this Committee. Carried

9. By-laws: None

10. Correspondence – Action Items:

10.1 Doreen Davies

**Resolution Number 124-2020**

Moved By: Deputy Mayor Moher

Seconded By: Councillor Landsmann

That the correspondence from Doreen Davies, dated January 17, 2020, regarding a Municipal Accommodation Tax be received and kept on file.

Carried

10.2 Peterborough Public Health

**Resolution Number 125-2020**

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the correspondence from Peterborough Public Health, dated January 24, 2020, regarding Off Road Vehicles be received. Carried

10.3 County of Haliburton

**Resolution Number 126-2020**

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That the Resolution from the County of Haliburton, dated February 3, 2020, regarding Tourism Oriented Destination Signage Fee Increases be received. Carried

10.4 Ministry of Natural Resources and Forestry

**Resolution Number 127-2020**

Moved By Councillor Watt

Seconded By Deputy Mayor Moher

That the correspondence from the Ministry of Natural Resources and Forestry, dated February 13, 2020, regarding Proposed regulatory changes under the Aggregate Resources Act be received.

Carried

11. Correspondence/Information Items:

**Resolution Number 128-2020**

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That Correspondence/Information Items 11.1 through 11.3 all be received.

Carried

12. Accounts: to February 24, 2020

Councillor Watson declared an indirect pecuniary interest in the Accounts as she has a controlling interest in acorn30 which is listed as a supplier.

**Resolution Number 129-2020**

Moved By: Councillor Watt

Seconded By: Deputy Mayor Moher

That Council receives and approves payment of all of the accounts, dated to February 24, 2020, and included in the agenda package, except for the accounts payable to acorn30.

Carried

At this time Councillor Watson re-declared her pecuniary interest with the accounts payable to acorn30, left the room and took no part in the discussion or debate.

**Resolution Number 130-2020**

Moved By: Councillor Watt

Seconded By: Deputy Mayor Moher

That the accounts, dated to February 24, 2020, and included in the agenda package for acorn30 be paid.

Carried

At this time Councillor Watson returned to her seat at that the Council table.

13. Notices of Motion:

13.1 Policy for construction of low-level decks in Douro-Dummer  
- Deputy Mayor Moher

Whereas all construction activity at a residence property, whether completed by a resident or by a construction contractor, must be completed as per Ontario regulations and best practices to protect the health and welfare of individuals using such item constructed.

And further that many municipalities like the City of London, Kitchener, Woodstock, Oshawa, Markham and Towns of Cobourg and Port Hope do not require a building permit for most low-level decks.

Be it resolved that staff review Douro-Dummer policies to actively consider the waiving of the current building permit requirement when a Douro-Dummer property owner is planning the construction of a low-level deck of 12" height or less above current earth grade.

14. New Business:

14.1 Councillor Watson - United Way Firefighter for the Day  
**Resolution Number 131-2020**

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watt

That the request from Councillor Watson, on behalf of the United Way, be supported to allow for a 'firefighter for a day' as a fundraising initiative at the United Way event being held on March 5, 2020. Carried

17. Confirming By-law: 2020-12

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watson

That By-law Number 2020-12, being a By-law to confirm the proceedings of the Special Meeting of Council, held on the 2<sup>nd</sup> day of March, 2020, the Special Meeting of Council, held on the 3<sup>rd</sup> day of March, 2020, and the Regular Meeting of Council, held on the 3<sup>rd</sup> day of March, 2020, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

18. Adjournment**Resolution Number 132-2020**

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That this meeting adjourn at 6:05 p.m.

Carried

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Mayor, J. Murray Jones

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Clerk, Crystal McMillan