



Township of Douro-Dummer Agenda for a Regular Meeting of Council

Tuesday, October 20, 2020, 5:00 p.m.

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Please note, that Council may, by general consensus, change the order of the agenda, without prior notification, in order to expedite the efficiency of conducting business

Electronic Meetings

On August 4, 2020 Council amended the Township Procedure By-Law to permit meetings to be held electronically and to allow members participating electronically to be counted towards quorum.

Until further notice, regular meetings of Council are being held electronically. Meetings will be recorded and live-streamed on the Township YouTube channel.

Please contact the Clerk if you require an alternative method to virtually attend the meeting. crystal@dourodummer.on.ca or 705-652-8392 x205

Pages

1. Call to Order
2. Land Acknowledgement
3. Moment of Silent Reflection
4. Disclosure of Pecuniary Interest:
5. Adoption of Agenda:
6. Adoption of Minutes:
 - 6.1. Regular - October 6, 2020
7. Business arising out of previous minutes:
8. Delegations, Petitions, Presentations or Public Meetings:

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	Letter from the Solicitor General regarding the anti-racism initiatives of the ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring the Community Safety and Policing Act, 2019, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.	
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15. Notices of Motion:

15.1. Deputy Mayor Moher - Policy for construction of low-level decks in Douro-Dummer *Deferred from April 21, 2020 Meeting

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

Whereas all construction activity at a residence property, whether completed by a resident or by a construction contractor, must be completed as per Ontario regulations and best practices to protect the health and welfare of individuals using such item constructed.

And further that many municipalities like the City of London, Kitchener, Woodstock, Oshawa, Markham and Towns of Cobourg and Port Hope do not require a building permit for most low-level decks.

Be it resolved that staff review Douro-Dummer policies to actively consider the waiving of the current building permit requirement when a Douro-Dummer property owner is planning the construction of a low-level deck of 12" height or less above current earth grade.

16. Announcements:

17. Closed Session:

*Note - This portion of the meeting and the remaining portion of the meeting will not be livestreamed on YouTube. The remaining portion of the meeting will be reflected in the official Minutes of the meeting.

- 17.1. Personal matters about identifiable individuals, including municipal or local board employees (Personnel), pursuant to the Ontario Municipal Act, S.O. 2001, c. 25, Section 239 (2)(b)**
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18. Rise from Closed Session with or without a Report

19. Confirming By-law: By-law 2020-58

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To confirm the proceedings of the regular electronic meeting held on October 20, 2020.

20. Adjournment

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

October 6, 2020, 5:00 PM

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: Mayor - J. Murray Jones
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt

Staff Present Temporary C.A.O. - Martina Chait-Hartwig
 Fire Chief - Chuck Pedersen
 Manager of Public Works - Jake Condon
 Assistant Manager of Recreation Facilities - Mike Mood
 Administrative Assistant - Vanessa Sweeting
 Administrative Assistant - Nicole Zenner

Absent: Clerk/Planning Coordinator - Crystal McMillan
 Treasurer - Darlene Heffernan
 Chief Building Official - Brian Fawcett

Others Present: Ted McMillian

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:03 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement and Council observed a moment of silent reflection.

3. Moment of Silent Reflection

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: October 6, 2020

Resolution Number 339-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated October 6, 2020, be adopted, as circulated. Carried

6. Adoption of Minutes:

Resolution Number 340-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Minutes from the Special Council Meeting held on September 14, 2020 and the Regular Council Meeting held on September 15, 2020, both be received and adopted, as circulated. Carried

7. Business arising out of previous minutes:

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Proposed Zoning By-law Amendment Application R-04-20

Resolution Number 341-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Public Meeting regarding the proposed Zoning By-law Amendment R-04-20 be declared open. (5:06 p.m.) Carried

Martina Chait-Hartwig, Temporary C.A.O., explains the purpose of the proposed Zoning By-law Amendment R-04-20 and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

Geoff Porter – Neighbor in support

Ron Davidson and Murray Davenport, Agents – In support

Written Comments:

- County of Peterborough – No objection
- Enbridge – No objection
- ORCA – Available mapping indicates that the subject property is not impacted by any known flood hazards. A slope stability study from Terraspec engineering Inc. (dated December 2019) was submitted with the application. Otonabee Conservation staff have reviewed the study and site plan and found it satisfactory. Therefore, it is the opinion of Otonabee Conservation staff that the application appears consistent with Provincial Policy Statement (PPS) section 3.1.

Existing mapping indicates that the proposed development is located within 30 metres of a key hydrological feature (Clear Lake). Typically, development in this location would require a natural heritage evaluation/ scoped environmental impact study (EIS). However, in lieu of an EIS the applicant can submit a landscaping plan to can show conformity to Section 4.2.4.5 c) iii. of the Growth Plan for the Greater Golden Horseshoe. Given the above comment, Otonabee Conservation staff is of the opinion that the proposed development is consistent with PPS Section 2.1. 2

The subject property is regulated under Ontario Regulation 167/06, Otonabee Conservation's "development, interference with wetlands and alterations to shorelines and watercourses" regulation. There is no construction proposed as part of this application. Permits for development, including construction and/or site alteration will require a permit from this agency. The application was also reviewed in consideration of the Trent Source Protection Plan (SPP) which was prepared under the 2006 Clean Water Act. It was determined that the subject property is not located within an area that is subject to the policies contained in the SPP.

- Scott Bonner – On review of the site plan I had couple of questions, comments... I did notice on the document that no modifications of the swale can occur without written consent of the adjacent property owner.

One concern we did have with new building, as a newer larger building will naturally push water to the exterior of the property, whether the property owner is responsible for the direction and control of run off within the property boundaries.

2ND - what are the municipal regulations with respect to a new well and its location to the lot line.

3rd - Will we have access to the proposed building layout and if so when in the process, i.e. placement of windows and mechanicals to determine if it is appropriate at this period of construction to recommend a natural hedgerow barrier for the privacy of both landowners

- Jeffery Chalmers – Birchcliff Property Owners Association (BPOA)

1. Where is the septic bed located on the property to the south, in relation to the proposed well, and

2. where is the well located on the property to the north, in relation to the proposed septic bed?

Clearances from wells to septic beds apply also to those services on adjacent properties and there is nothing indicating clearance compliance on the proposed site plan. Please ensure that those requirements are met.

- Melissa Spencer – In support

Resolution Number 342-2020

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Public Meeting for the proposed Zoning By-law Amendment R-04-20 be declared closed. (5:19 p.m.) Carried

8.2 Public Meeting - Proposed Zoning By-law Amendment Application R-06-20

Resolution Number 343-2020

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the Public Meeting regarding the proposed Zoning By-law Amendment R-06-20 be declared open. (5:22 p.m.) Carried

Martina Chait-Hartwig, Temporary C.A.O., explains the purpose of the proposed Zoning By-law Amendment R-06-20 and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

Charlotte Clark, Owner – In support

Matt Ronco (came late), Owner – In support

Nicole Truman, Fox Law, Agent – In support

Written Comments:

- County – No objection
- Enbridge – No objection
- ORCA – Available mapping indicate the lots are traversed by the highest recorded water elevation for Stoney Lake; a proxy for floodplain. However, as there is no change in land use or further site alteration proposed, it is the opinion of Otonabee Conservation staff that the application remains in conformity to Section 3.1 of the Provincial Policy Statement (PPS).

Provincial mapping indicates that the property is with 120 metres of Key Hydrological Features (Provincially Significant Wetland and Stoney Lake). Typically, in order to conform to Section 4.2.4 of the Growth Plan for the Greater Golden Horseshoe, a Natural Heritage Evaluation would be required in support of the application. However, as this rezoning is requested as part of a lot addition with no further site alteration proposed and will recognize existing structures and setbacks, this agency does not recommend any further natural heritage evaluation at this time.

The entirety of both parcels are subject to Ontario Regulation 167/06, Otonabee Conservation's "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" Regulation. A permit from this office is required prior to any fill placement, grade alterations or construction activity taking place in the regulated area.

The application was also reviewed in consideration of the Trent Source Protection Plan (SPP) which was prepared under the 2006 Clean Water Act. It was determined that the subject property is not located within an area that is subject to the policies contained in the SPP.

Resolution Number 344-2020

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the Public Meeting regarding the proposed Zoning By-law Amendment R-06-20 be declared closed. (5:29 p.m.) Carried

9. Other Business and Staff Reports:

9.1 FD-2020-02 Tanker Tender Results, Fire Chief-2020-13

Resolution Number 345-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Fire-Chief-2020-13 report, dated September 24 2020, regarding the Tanker Tender Results be received and that the tender be awarded to Carl Thibault Emergency Vehicles and further that an additional \$68,346 be taken from capital reserves to fund this purchase. Carried

9.2 Second Entrance – 544 Fifth Line Dummer, Public Works-2020-19

Resolution Number 346-2020

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Public Works-2020-21 report, dated September 20, 2020, regarding Second Entrance – 544 Fifth Line South Dummer be received and Mr. Barringer's request for a second entrance be approved. Carried

9.3 Consultant Report on Douro-Dummer Roads Department, Public Works-2020-21

Resolution Number 347-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Public Works-2020-21 report, dated September 24, 2020 regarding Consultant Report on the Douro-Dummer Roads Department be received for information and further that Council allow Manager of Public Works, Jake Condon, to call on Mr. McMillian from time to time for mentorship and staff training in the Spring and Fall of the year. Carried

- 9.4 Risk Management Official/Education and Outreach Program regarding Source Water Protection, C.A.O.-2020-53

Resolution Number 348-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the C.A.O.-2020-53 report, dated September 16, 2020 regarding Risk Management Official/Education and Outreach Program for Source Water Protection be received and that the Mayor and Deputy Clerk be authorized to execute the necessary agreement with Otonabee Region Conservation Authority to provide this service for the years 2021 to 2024. Carried

- 9.5 Recruitment of Lead Hand, C.A.O.-2020-54

Resolution Number 349-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the C.A.O.-2020-54 report, dated September 29, 2020, regarding the recruitment for a Lead Hand be received, that the job description be approved as amended and that Councillor Landsmann be appointed to the Committee with thanks. Carried

- 9.6 Re-Opening Plans for Community Centres, C.A.O.-2020-57

Resolution Number 350-2020

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the C.A.O.-2020-57 report, dated October 1, 2020, regarding re-opening plans for the community centres be received and that staff be requested to proceed with Option 1 to open the Douro Community Centre, to begin the process of installing ice, to hire and put staff in place and that the opening date be as soon as feasible. Carried

10. Committee Minutes and Other Reports:

- 10.1 Deputy Mayor Moher – Update on County Council Matters

Resolution Number 351-2020

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

- 10.2 Departmental Reports – C.A.O., Clerk's/Planning, Building Services, Finance, Fire, Parks and Recreation and Public Works Departments

Resolution Number 352-2020

Moved by: Councillor Watt

Seconded by: Deputy Mayor Moher

That the monthly staff reports from all departments for August and September 2020 be received with thanks. Carried

- 10.3 County Official Plan Technical Advisory Committee Meeting minutes from September 10, 2020

Resolution Number 353-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the County Official Plan Technical Advisory Committee Meeting minutes from September 10, 2020 be received. Carried

- 10.4 Santa Claus Parade Notes

Resolution Number 354-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Santa Claus Parade notes from Councillor Landsmann and Councillor Watt be received. Carried

11. By-laws:

- 11.1 By-law 2020-54 - To Authorize the Execution of a Drinking Water Source Protection Program Agreement for the Enforcement of Part IV and

Resolution Number 355-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That By-law 2020-54, being a by-law to Authorize the Execution of a Drinking Water Source Protection Program Agreement for the Enforcement of Part IV and Implementation of Policies Related to Education and Outreach with the Otonabee Region Conservation Authority, be passed, in open council this 6th day of October, 2020 and that the Mayor and the Deputy Clerk be directed to sign the same and affix the Corporate Seal thereto.

Carried

11.2 By-law 2020-55 - To Amend Zoning By-law - File R-04-20

Resolution Number 356-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That By-law 2020-55, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law", be passed, in open council this 6th day of October, 2020 and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

11.3 By-law 2020-56 -To Amend Zoning By-law - File R-06-20

Resolution Number 357-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That By-law 2020-56, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law", be passed, in open council this 6th day of October, 2020 and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

12. Correspondence – Action Items:

12.1 Town of Amherstburg

Resolution Number 358-2020

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the Resolution from the Town of Amherstburg regarding the Accessibility for Ontarians with Disabilities Act Website Compliance, seeking an extension, financial support and training due to the impacts of the global pandemic from the Town of Amherstburg be received and supported. Carried

12.2 Town of Amherstburg**Resolution Number 359-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Resolution from the Town of Amherstburg requesting that the Ontario government consider amendments to Bill 108 regarding The Ontario Heritage Act from the Town of Amherstburg be received. Carried

12.3 Eastern Ontario Wardens' Caucus**Resolution Number 360-2020**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the Resolution from the Eastern Ontario Wardens' Caucus regarding COVID-19 funding for capital purchases be received and support. Carried

12.4 Douro Minor Hockey**Resolution Number 361-2020**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the letter and Return to Play Plan from Douro Minor Hockey for the upcoming season be received and that staff be requested to respond. Carried

13. Correspondence/Information Items:

Resolution Number 362-2020

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That Correspondence/Information Items 13.1 through 13.6 all be received.

Carried

14. Accounts: to September 25, 2020

Resolution Number 363-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That Council receives and approves payment of all of the accounts, dated to September 25, 2020, and included in the agenda package.

Carried

15. Notices of Motion:

15.1. Deputy Mayor Moher - Policy for construction of low-level decks in Douro-Dummer *Deferred from April 21, 2020 Meeting

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

Whereas all construction activity at a residence property, whether completed by a resident or by a construction contractor, must be completed as per Ontario regulations and best practices to protect the health and welfare of individuals using such item constructed.

And further that many municipalities like the City of London, Kitchener, Woodstock, Oshawa, Markham and Towns of Cobourg and Port Hope do not require a building permit for most low-level decks.

Be it resolved that staff review Douro-Dummer policies to actively consider the waiving of the current building permit requirement when a Douro-Dummer property owner is planning the construction of a low-level deck of 12" height or less above current earth grade.

16. Announcements: None.

17. Closed Session:

Resolution Number 364-2020

Moved by: Councillor Watson

Seconded by: Councillor Watt

That Council go into closed session at 7:01 p.m.

Carried

18. Rise from Closed Session with or without a Report:**Resolution Number 365-2020**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That Council rise from Closed Session without a report. (7:29 p.m.)

Carried

19. Confirming By-law - By-law 2020-57**Resolution Number 366-2020**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That By-law Number 2020-57, being a By-law to confirm the proceedings of the Regular Electronic Meeting of Council, held on the 6 day of October, 2020, be passed in open Council and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

20. Adjournment**Resolution Number 367-2020**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That this meeting adjourn at 7:31 p.m.

Carried

 Mayor, J. Murray Jones

Deputy Clerk, Martina Chait-Hartwig

Overview:

Each year we establish the fees for the building department based on the intention of attaining complete cost recovery for the department. The building department and septic department were separated in 2020 and this report will deal specifically with the fees for the building department. It is being recommended that fees be charged based on the reported value of construction instead of the current method which is an administrative charge plus cost per square foot. There are a host of benefits to this method, and the main benefit that is not mentioned in the report, is the ease to our applicants to calculate their permit fee and be able to pay the permit fees at time of building permit submission (which is something required by the Act that we currently do not do).

I have drafted a 2021 Fee Study to analyze the current department operation and budgets and establish the method for this new fee implementation. I would request that Council members take their time to review this report and study and submit comments to myself before November 6th so that I can supply any additional information for the November 17th council meeting, in which I will also go through the study in more detail.

It is suggested that a rate of \$14.50/\$1000 of construction value be set for most permit applications. This rate is less than other local municipalities but still sufficient to raise the necessary funds.

Conclusion:

For the department to operate on full cost recovery plus additional allocation for building the reserve funds it will be necessary to increase the fee rate. Also the building by-law must be updated for housekeeping and to reflect this new fee schedule. It is requested that Council Members analyze the attached fee study and return comments to staff so that this matter can be brought back to Council in the second November meeting.

Recommendation:

That the Building Department-2020-11 report, dated October 13, 2020 regarding Building Permit Fees Review as well as the attached study be received and that Council review the material and provide staff with comments before November 6th, 2020.

Financial Impact: None at this time.

Strategic Plan Applicability: N/A

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Building Permit Fees Review.docx
Attachments:	- 2021 Permit Fee Study.pdf - 2021 Permit Fee Study Rev1.pdf
Final Approval Date:	Oct 15, 2020

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Crystal McMillan was completed by workflow administrator Martina Chait-Hartwig

Crystal McMillan

Martina Chait-Hartwig



2021 Building Permit Fee Study

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Prepared by: Brian Fawcett, Chief Building Official
October 2020

Overview

The Ontario Building Code Act and the Ontario Building Code outline the permissions for Municipalities to set by-laws related to the operation of the Building Department, including the collection of fees. Specifically, 7.1.(c) of the Building Code Act allows for a municipality to set fees for building permit applications and related activities. The types of fees can be based on different classifications of permits, allowing the municipality to implement fees in accordance with the volume of work and liability associated with each permit application and its associated construction.

Excerpt from the "Ontario Municipal Councillors Guide 2018":

Permit application fees can be set at an amount that covers the cost to operate the building department. In this way, delivery of building department services should generally not affect the municipal budget. However, the fees are not permitted to exceed the anticipated reasonable costs of the municipality to enforce the Building Code Act.

Building permit fees can also include a component designated for a reserve fund. The reserve fund is intended to ensure that, even if building activity in a municipality goes down, building department services can continue to be provided for a time without affecting the municipality's finances or staffing. Money in the reserve fund can only be used for costs of delivering services related to the administration and enforcement of the Building Code Act. The reserve fund is, therefore, not accessible for council to use to fund other municipal activities. Building permit fees and reserve fund policies are often subject to regular review by council, and can be modified to reflect local conditions.

It has always been the past direction of Council to attain complete cost recovery for services in this department. Annually our budget is set based on the anticipated costs to run the department, including staff wages, training, overheads, legal fees, supplies and special projects. For 2021, additional allocations are proposed to set aside special reserve funds for vehicle replacement, as well as allocating fees to building a stable Building Department reserve fund.

For the 2020 budget year and onwards, the Sewage System enforcement has been split into a separate department for budgetary and tracking purposes, although they share the same reserve fund. I will elaborate more on this relationship in the Budgetary Review section of this report.

Historical Permit Volume

With Douro-Dummer being a relatively small municipality, it is heavily subjected to the ebbs and flows of construction trends. There are a variety of factors that influence the volume of permits submitted to the municipality, including local, provincial, federal and global issues.

Local issues, such as the availability of vacant building lots, residential sale prices (both locally and within the geographic area), Provincial issues, including Provincial growth strategies, legislation and regulation, as well as geographical changes can impact permit volumes. Federal issues of trade and economics will also have an impact, and most recently, even Global issues such as a widespread pandemic can cause permit volume to fluctuate.

For the past 5 years, permit volume has been generally increasing, with the general trend towards issuance of more permits on average each year. There was a slight dip in 2019, and likely a further dip in 2020 (compounded by COVID-19), but 2021 will hopefully see that trend reverse, depending on outside influences, such as those noted above.

Here is a chart showing the running total of permits issued by each month, culminating the year with a total, with 2018 issuing the highest number of permits at 177, while 2019 was slightly lower at 152. The average over the last 5 years is 139 permits.

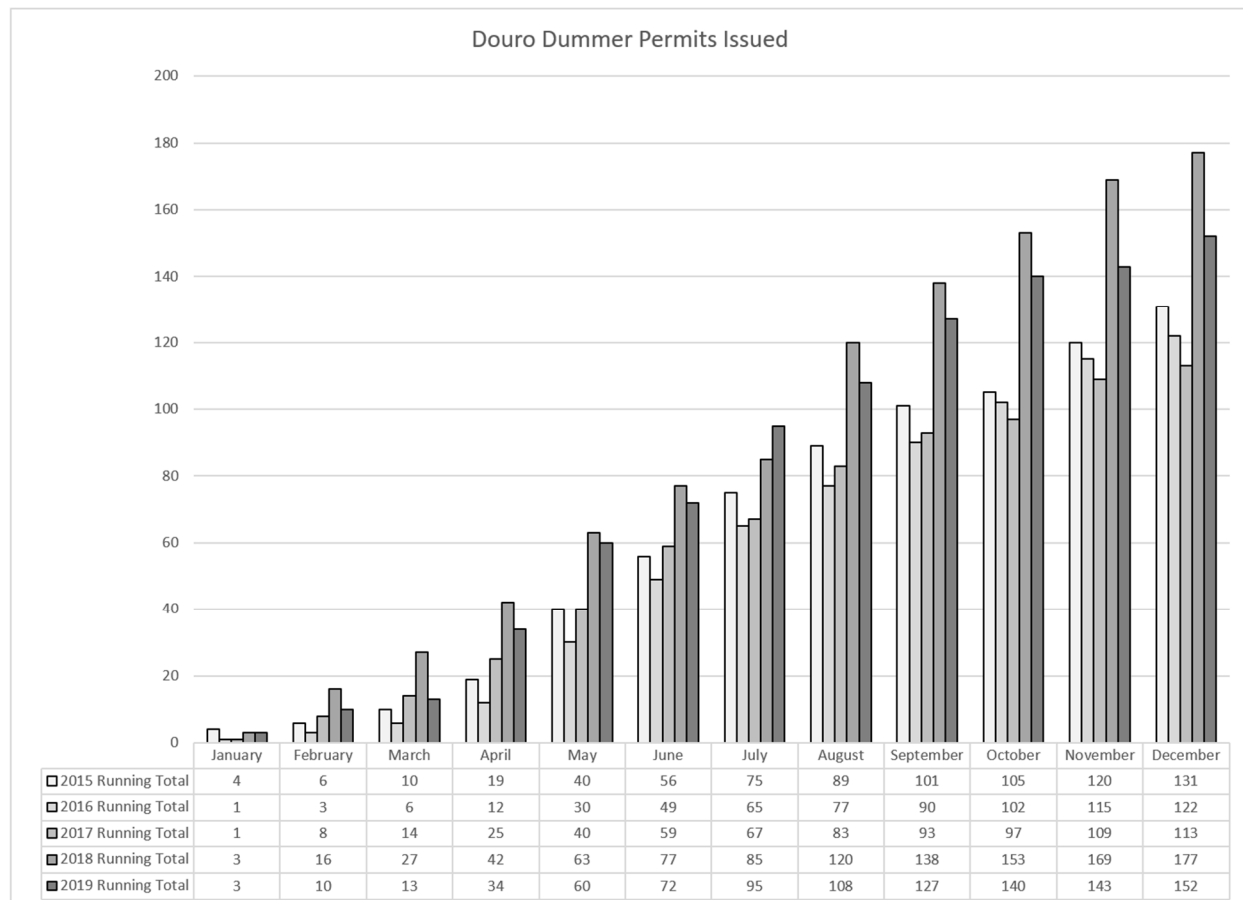


Figure 1 – Historical Number of Permits issued, running total, years 2015 to 2019 inclusive.

Budgetary Review

The passed 2020 budget allocated a total of \$221,113.12 in expenses for the Building Department, plus \$93,280 for the sewage department. There is also an allocation of roughly \$50,000 for indirect expenses, determined at the end of the year. Some previous years have been higher due to administrative staff wages, but now in 2020 these are captured as direct expenses.

Indirect expenses are a feature that is fairly diverse across different organizations, some municipalities recouping rent and other overhead operating expenses from their building departments, while others consider this not in compliance with the Building Code Act. It is practice in Douro-Dummer to recoup a portion of the cost of operating the municipal office as part of the Building Department expenses, paying annual operating costs such as heat/hydro, insurance and incidentals. In addition, staff wages for other departments are recovered.

In summary, the total expenses for both departments would be \$364,393.12. No allocation of reserve funds has been made in the 2020 budget, as there is no line item on the budget created for this yet, but I am hopeful following this review that a 10% allowance will be made towards creating a reserve fund which will be equal to 2 years of expenses. This should therefore take 20 years to get to that point, but it is worthwhile to attain.

Some municipalities are able to use very large projects such as hospitals or casinos to pad their reserve funds, but unfortunately there are no such projects on the horizon in Douro-Dummer, so my recommendation is that we slowly build up this reserve fund through daily permit volumes.

On the revenue side, the sewage department is pretty much self-sustaining, as the annual number of sewage permits at a cost of \$680 each for most types of systems, accrues roughly \$38,000 in revenue each year, plus the annual sewage re-inspection program addresses the additional \$55,000 each year. The proposed amounts for sewage system fees are not expected to change, as it was noted during the transition period that we would strive to provide this service for less cost than Peterborough Public Health had been charging, which was \$700 per permit (for most systems).

For the Building Department, it is expected that the remaining cost recovery (plus allocation to reserve fund) be made through building permit revenue. We had other incidental methods of revenue, such as fees collected from work order and zoning certificates, but these amounts are not currently allocated to the Building Department revenue. In 2019, our revenue for both departments combined was \$339,627.70, which included a large anomaly for a new student residence at Lakefield College School, for which the permit was \$116,720.80. Had we not received that permit, our revenue would have been \$222,906.90, falling short of the anticipated cost recovery for 2019. There is another anomaly in 2019 which is that sewage department revenue is also about \$74,000 less in 2019 than in 2020, as we only assumed responsibility for sewage system enforcement mid 2019 and there was no re-inspection program. We were fortunate in 2019 to be able to allocate some extra revenue to the reserve funds, but this would not be anticipated in a normal year unless allocations are made for it.

Rationale for Fee Changes

As discussed in the previous section, the importance of a reserve fund can not be understated. It allows the municipality to ensure that the ebbs and flows of the construction industry do not have a detrimental impact on the setting of the annual tax rate. It is proposed that the new fees consider a 10% allowance for reserve funds to be generated. The fees are now proposed to be evaluated strictly on the basis of reported construction value. Where the applicant has reported a low value, then minimum considerations will apply to adjust the value to the minimum calculated construction value. If the applicant reports a higher than average value, then their permit fee will reflect this, however, this is a good thing for the municipality as this will boost the permit fees without impacting the average user in years to come.

A high value structure is a higher liability for the municipality, as well it often is more labour intensive for the municipality to administer and enforce the Building Code, so it is only suiting that they would pay a higher permit fee. Our current calculation methods do not account for this.

Including the reserve fund allowance, a rate of \$14.50 / \$1000 of construction value equates to a total permit fee cost that is 1.45%, which is relatively low in comparison to the overall cost of the building. A general rule of thumb in construction estimating is that 5-10% of the construction cost be allocated for overhead, depending on the scope of the project, which would include permits, licensing and plan preparations.

The value of construction, which is the standard market rate for construction materials and labour was evaluated utilizing the *2020 Residential Construction with RS Means data* ².

It was determined that an average dwelling with finished basement, with basic construction materials and average labour costs adjusted for the Peterborough Area, was determined to be \$212.57 per square foot of construction. This would be the minimum cost to construct a new dwelling in the municipality. Summation data tables will be inserted into the by-law documents for the determination of construction value if the applicant self reports a low value. It is recommended that these fees are indexed annually at the same time and as the fee rate. At a certain interval, it would be worthwhile reviewing these fees in accordance with the updated RS Means data.

The average dwelling in Douro-Dummer is larger than the provincial average, but utilizing a size of 1800 square feet is a fair comparator for discussion purposes. This 1800 square foot dwelling would cost at least \$386,626.00 to construct. This is below the average self reported value from the previous two years of permits, which is closer to \$500,000.

It has been determined, based on the permit volume and the costs of operating the department, that a rate of \$13.18 / \$1000 of construction value is a reasonable rate for cost recovery, plus a 10% allowance of \$1.32 for a total of \$14.50 / \$1000 of construction value.

This means that that an 1800sqft house would be a permit fee total of \$5,043.01 at a rate of \$13.18 / \$1000 of construction value, or \$5,606.08 at a rate of \$14.50 / \$1000 of construction value.

Comparatively, the rate of construction value in Selwyn Township is \$14.54 / \$1000 of construction value, while the rate in Otonabee South Monaghan Township is \$19.53 / \$1000 of construction value, and the rate of construction value in 2019 for the City of Peterborough is \$21.08 / \$1000 of construction value.

The annual costs of operating the Building Department in 2020 is \$271,113.12. It is anticipated that the annual budgeted cost to run the Building Department in 2021 will be around \$280,000. Therefore, a budgeted revenue of \$308,000 is required to operating on full cost recovery with a 10% allocation to reserve funds. This is in addition to the septic department, which as explained earlier, should operate on full cost recovery with no changes.

For agricultural buildings on a bona fide farm property, it is recommended that we subsidize this rate to 25%, so instead of \$14.50 / \$1000 of construction value it would be \$3.63 / \$1000 of construction value. This is for two reasons, the first being that we are an agricultural community consisting of many family farms, and the development of farms is critical to sustaining our daily lives and economy. The second is that agricultural buildings of low human occupancy (hay storage, implement storage, etc.) are actually very low in liability and are subjected to the National Farm Code, which provides reduced construction standards for these special buildings.

At a construction rate of \$14.50 / \$1000 of construction value for most permits, a total of \$21,241,379 in construction value will be required to fund the budget. If the fee was set at \$13.18 / \$1000 of construction value, with a budget of \$280,000, then \$21,244,310 in total construction value would be needed to cover costs.

The target of \$21.2 million in construction value is a realistic target. I have created a sample breakdown which is included below. This is an illustrative example and not necessarily typical to any given year, but are averages based on experience and historical trends. Sometimes more houses are built in a given year, sometimes larger commercial projects are applied, and other years there is less activity in general. The target construction value can be achieved in a standard year with such as through this sample breakdown:

15 basic houses @ \$450,000 = \$6,750,000

5 large houses @ \$750,000 = \$3,750,000

2 custom houses @ \$2,500,000 = \$ 5,000,000

3 cottages @ \$500,000 = \$1,500,000

15 Residential Additions @ \$100,000 = \$1,500,000

20 Residential Renos @ \$60,000 = \$1,200,000

30 Decks @ \$10,000 = \$300,000

Farm - \$500,000 ** 25% rate for subsidy

ICI New/Addition/Reno - \$1,000,000

Total: \$21,500,000

In 2018, a total of \$23.6 million in construction value was self-reported, and in 2019 a total of \$25.8 million was self-reported.

In summary, the rate of \$14.50 / \$1000 of construction value as a baseline fee for building permits will generate the sufficient revenue to cover costs with allocations being made to the reserve funds. It is recommended that this rate be reviewed annually and adjusted for inflation at the consumer price index annual rate from September to September. This gives adequate time to adjust the rate for the following year. In the rare event that a large project does come our way and pads the reserve fund, then it would be recommended that our rate be reduced by 10% once the reserve budget allocations have been made to allow for a 2 year reserve of expenses. Either way, once the reserve fund allocations have been made, the fee should be adjusted to stop revenue from collecting that exceeds 2 years of expenses.

Fee Schedule

The fees will be generally based on a rate of \$14.50 / \$1000 of construction value, with a chart being inserted into the building by-law that will control the minimum rates expected to be reported. Some fees are also set at a flat rate, or a minimum charge.

2021 Permit Fee Schedule	
Dwelling	\$14.50 / \$1000 of construction value
Cottage (Islands/WAO)	\$14.50 / \$1000 of construction value
Commercial	\$14.50 / \$1000 of construction value
Industrial	\$14.50 / \$1000 of construction value
Institutional	\$14.50 / \$1000 of construction value
Agricultural	\$3.63 / \$1000 of construction value
Boathouse	\$14.50 / \$1000 of construction value
Garage	\$14.50 / \$1000 of construction value
Shed	\$14.50 / \$1000 of construction value
Open Deck	\$14.50 / \$1000 of construction value
Enclosed Deck	\$14.50 / \$1000 of construction value
Residential Addition	\$14.50 / \$1000 of construction value
Residential Renovation	\$14.50 / \$1000 of construction value
ICI Addition	\$14.50 / \$1000 of construction value
ICI Renovation	\$14.50 / \$1000 of construction value
Swimming Pools	\$ 225
Solid Fuel Burning Appliance and/or Chimney	\$ 225
Moving/Relocating Building	\$ 225
Construction Trailer (includes <4.5m ² deck)	\$ 225
Demolition (1 building)	\$ 225
Demolition (>1 building, per building)	\$ 200 per building
Change of Use (no Construction)	\$ 500
Transfer Permit (Ownership Change)	\$ 225
Plumbing Residential <10 fixtures	\$ 225
Plumbing Residential ≥10 fixtures	\$ 400
Plumbing Commercial	\$ 575
Minimum Fee	\$ 225
Minimum Deck Fee	\$ 120
Tent Permit (temporary)	\$ 0
Maintenance Fee (old permits)	\$ 200 / year without inspection
CBO Determined Minor	\$ 60

Construction commenced without a permit having been issued, including site preparation or excavation	Double calculated permit fee
Order to Comply	\$ 225
Stop Work Order	\$ 450
Order Not to Cover	\$ 225
Order to Uncover	\$ 450
Unsafe Building Order	\$ 675
Order Requiring Tests and Samples	\$ 450

I have included fees for Orders under this schedule as well, which is new. This is to ensure adequate cost recovery when construction is not in compliance. Orders can be very time consuming as they required stringent adherence to the procedures of the Act.

As an example of the schedule that will be inserted into the building by-law, the minimum reported construction values for various projects have been determined using the *2020 Residential Costs with RS Means data* ².

1 storey dwelling: \$ 177.05 per square foot

Unfinished basement: \$ 13.20 per square foot

Finished basement: \$ 35.52 per square foot

Second Dwelling: Add \$ 19.78 to base cost per square foot

Garage: \$ 85.74 per square foot

Open Deck: \$ 33.93 per square foot

Covered Deck: \$ 67.57 per square foot

As we do not have a plethora of commercial, industrial or institutional construction, I did not expend the resources to purchase copies of the RS Means data for these types. There will be a caveat in the by-law that if, in the opinion of the Building Official, the reported value is low, then 3 written quotes or completed tender documentation must be supplied to verify. Otherwise the reported value will be deemed to be the value for the purposes of calculating the permit fee.

Currently our fees are calculated using a complicated method involving administrative charges and per square foot fees. Estimates are not readily available for the public, and at the moment this creates difficulties for those trying to budget their projects as fees can not be calculated until the permit has been reviewed and is essentially ready for issuance. For projects without definable area, such as interior renovations, a rate of \$13.13 / \$1000 of construction value would apply. The new rate of \$13.18 is less than the inflationary increase from 2019 to 2020, but is reasonable for cost recovery under this new calculation method.

Fee Scenarios

A substantial number of comparisons were run during this analysis to hone in the exact rationale for the setting of the new fee schedule but for demonstrative purposes only a select number of scenarios are provided in this section:

- 1) 1800ft² one storey house with completely finished walkout basement of 1800ft², attached garage with 560ft² of area, complete with 360ft² of open deck and 64ft² of covered porch. Total estimate construction value reported by the applicant is \$450,000.

Evaluated construction cost is:

Main Floor	\$ 177.05/ft ²	\$ 318,690.00
Basement	\$ 35.52/ft ²	\$ 63,936.00
Garage	\$ 85.74/ft ²	\$ 48,014.40
Deck	\$ 33.93/ft ²	\$ 12,214.80
Porch	\$ 67.57/ft ²	\$ 4,324.48
Calculated Total:		\$ 447,179.28

Commentary: As the calculated value is less than the reported value, the reported value will be utilized for the calculation of the permit fee. At a rate of \$13.18 per \$1000 of construction value, the total fee for the building permit is set at \$5,931.00, plus other applicable charges (Development charges, 911 addressing fee, etc.). At a rate of \$14.50 per \$1000 of construction value, this would equate to a fee of \$6,525.00.

2020 Fee Comparison: The calculated permit fee under the 2020 fee schedule would have been:

\$ 164.15 administrative charge

4160 ft² x 1.14 = \$ 4,742.40

360 ft² x 0.70 = \$ 252.00

64 ft² x 1.14 = \$ 72.96

\$ 164.15 plumbing charge

Total: \$ 5,395.66

- 2) 400ft² open deck with inground pool. Applicant is reporting a construction value of \$120,000 on the building permit.

Evaluated construction cost is:

Open Deck	\$ 33.93/ft ²	\$ 13,572.00
Calculated Total:		\$ 13,572.00

Commentary: As the calculated total is significantly less than the reported value, the verification procedure is invoked under the Building By-law, asking the owner/applicant

to confirm the value of construction reported is for the deck only. Staff were advised that the value included the total contract price for the pool and decking, as well as some landscaping. Since those elements are not dependent on the construction of the deck (they could exist without the deck), they are removed from the reported cost. The applicant will still require a pool permit, which is separate from this example. The owner/applicant advised that the amended value would be \$10,000 for the deck. As this is less than the calculated value, the calculated value is used for the permit fee determination. At a rate of \$13.18 per \$1000 of construction value, the total fee for the building permit is set at \$131.80. At a rate of \$14.50 per \$1000 of construction value, the fee would be \$145.00.

2020 Fee Comparison: The calculated permit fee under the 2020 fee schedule would have been:

\$ 164.15 administrative charge

$400 \text{ ft}^2 \times 0.70 = \$ 280.00$

Total: \$ 444.15

- 3) A new medical center is being built in the municipality. The building is a 2 storey design, covering a footprint of 12,400 ft², for a total of 24,800 ft². A total price as been reported on the permit application of 9 million dollars. The permit fee is based on a rate of \$13.18 per \$1000 of construction value, for a total fee for the building permit of \$118,620.00, or utilizing the allowance for reserve funds, the fee would have been \$130,500.00

Commentary: As the reported value is a reasonable value to the size of the building (~\$360/ft²), it is utilized for the determination of the permit fee. As this is an ICI building, there is no calculated value schedule for these types of projects. Staff retain the right to request a copy of the tender documents or other applicable documentation to determine the estimated construction cost.

2020 Fee Comparison: The calculated permit fee under the 2020 fee schedule would have been:

\$ 164.15 administrative charge

$\$9,000,000 \times \$13.13 / \$1,000 = \$ 118,170$

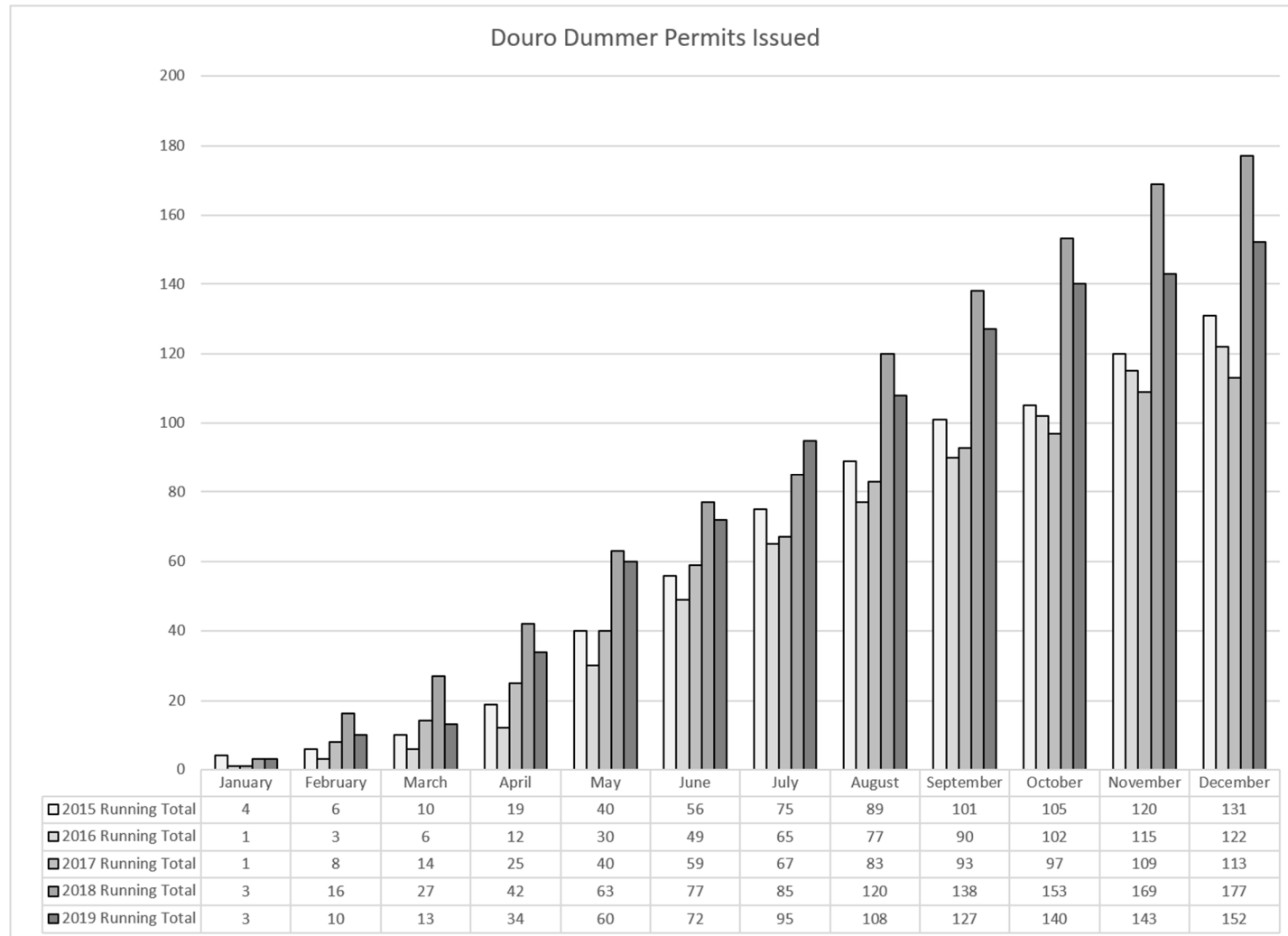
Total: \$ 118,334.15

In summary, in certain scenarios, the cost of the permit will remain the same, others it may be higher or lower. I have ensured that the fees for decks will be reduced, as ours can sometimes be extraordinarily high using the current methods, dwellings will remain fairly constant, with the exception of high value buildings, which will see a fair increase relative to the value.

References and Figures

1. The Ontario Municipal Councillors Guide 2018. (2019, September 23). Retrieved September 23, 2020, from <https://www.ontario.ca/document/ontario-municipal-councillors-guide-2018/11-building-regulation>
2. Lane, T. (2020). *Residential Costs with RS Means data* (39th ed.). Rockland, MA: Gordian.

Figure 1



Historical Number of Permits issued, running total, years 2015 to 2019 inclusive

Overview:

At the October 6, 2020 Council meeting, a notice of motion received a seconder which asked staff to review the possibility of creating a policy to exempt low level decks (under 12" to natural grade) from the requirements of the building code citing a number of other municipalities that do this.

I have been onsite as a Building Official to the collapse and failure of numerous decks, the leading percentage of which were decks that were built without permits. Regardless of the height a deck, the potential for serious injury and death is significant enough that the liability of deck construction can not be overstated.

It is a balancing act for some municipalities to determine how to enforce all provisions of the Building Code Act and the regulation thereunder. For example, following the strictest letter of the law, permits for replacing roof finishes could technically be required, although we do not presently enforce those requirements. Similarly, permits for replacing/repairing basement waterproofing are required by some municipalities, and not by others.

The municipalities that I am aware of that do not require low level deck permits are all large municipalities that can bear the costs of expensive litigation. They weigh the balance of the costs to enforce the Building Code for these low level decks, versus the cost it will take to "settle" these lawsuits. As an example, it is cheaper for them to pay out a couple hundred thousand dollars in lawsuits each year than to try and spend that much in extra staff and legal fees. On the other hand, as a small municipality, we need the revenue and have the resources to enforce these types of projects.

As a last point, another factor that is we have a strict Zoning By-law, as it relates to construction around water. Coupled with that fact that the ORCA development control area touches nearly every property in the township, there is a very high likelihood of confusion for the public if we stopped requiring building permits for low level decks, as they would still need to comply with the Zoning By-law and ORCA requirements.

Our currently policy allows for decks under 6" to be considered landscaping under the Zoning By-law, and if the deck is located 1.5m from any structure and is under 10m² then no permit is required under the OBC. Decks which are adjacent to other buildings, while considered by many laymen to be independent structures, are actually considered additions to that building as they often form part of the exit system so they would never be considered to be exempt from permitting requirements, even if they are under 10m².

Conclusion:

All decks, regardless of height or size are a point of liability for everyone involved, including homeowners and contractors, but especially to the municipality. Based on the reasons provided in this report, there is no reasonable reason for considering the

exclusion of low-level decks under 12" from building permit requirements within the Township of Douro-Dummer at this time.

Recommendation:

That the Building Department-2020-12 report, dated October 14, 2020, regarding Low Level Deck Policy be received.

Financial Impact: None

Strategic Plan Applicability: N/A

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Low Level Decks Policy.docx
Attachments:	
Final Approval Date:	Oct 15, 2020

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Crystal McMillan was completed by workflow administrator Martina Chait-Hartwig

Crystal McMillan

Martina Chait-Hartwig

Overview:

November 1st of each year the Township's Manulife Benefit Package renews. Mosey & Mosey, our benefit plan consultant negotiates the proposed rates with Manulife. Manulife's proposed renewal costs would have resulted in an increase to the annual premium of +13.3%, or \$26,183 for the Township of Douro-Dummer. As a result of Mosey & Mosey's negotiations with Manulife, the finalized renewal will result in an annual adjustment of +8.9%, or \$17,509. These increases are from a snapshot in time. Using the new rates for each benefit and the Township's actual compliment of staff the yearly increase for the benefits will be +8.06%, or \$16,814.

We are part of the County group which helps our pooled rating for Life, LTD, AD & D and EAP as well as our experience rating for weekly indemnity and health and dental. If we were not with the County group one large claim could affect our rates significantly.

Being part of the County group does not mean that all Townships have the same benefit package. Our Township has strived to reduce our rates by introducing several cost saving factors such as capping dispensing fees, mandatory generic drugs, one pair of orthotics per year, semi-private hospital coverage, etc.

Other factors that affect the Township's cost of benefits are age of employees, salary increases and staff increases. These factors will increase costs and could be a significant influence.

Conclusion:

The following statement was included in the last compensation negotiations: The benefits costing will be presented to Council every two years, prior to the renewal date. This presentation will focus on the cost of the benefits using the four most current actual rates, to determine an average premium increase and what, if any, actions will be necessary.

The 4 year average premium percent increase from 2017 is 5.64%.

2017- 3.6% increase

2018- 4.1% increase

2019 – 6.8% increase

2020 – 8.06% increase

These increases include the addition of 5 full time employees and 3 part time employees becoming eligible for benefits.

As a result of the negotiating work completed by Mosey & Mosey with Manulife, the renewal rate was decreased by -4.4%, or \$8,674.

Recommendation:

That the Treasurer-2020-23 report, dated October 14, 2020 regarding the employee benefit renewal be received and hat Council approve the 2021 Manulife health benefit policy which comes into effect November 1, 2020.

Financial Impact:

The yearly benefit cost increase over 2019 is approximately \$16,814: This includes current compliment of all full-time staff, eligible part-time staff, council, retirees. This increase will be accommodated in the 2021 budget.

Strategic Plan Applicability:

Sustainability Plan Applicability:

**Township of Douro-Dummer, Acct. 006
Rates Effective November 1, 2020**

Benefit		Current Cost		Negotiated Renewal effective November 1, 2020		
		Unit Rate	Monthly Premium	Unit Rate	Monthly Premium	Adjustment
Basic Life	3,215,000	\$ 0.341	\$1,096	\$ 0.371	\$1,193	8.8%
Basic AD&D (AIG)	2,958,000	0.030	\$89	0.030	\$89	0.0%
Dependent Life - Class C	20	4.42	\$88	4.82	\$96	9.0%
Dependent Life - Classes C2, CR	1	4.32	\$4	4.71	\$5	9.0%
Long Term Disability	80,854	3.769	\$3,047	4.659	\$3,767	23.6%
Weekly Indemnity	15,957	0.833	\$1,329	0.833	\$1,329	0.0%
Extended Health Care	Single	4	128.60	145.19	\$581	12.9%
	Family	22	295.75	333.90	\$7,346	
Dental	Single	3	57.48	53.17	\$160	-7.5%
	Family	21	163.84	151.55	\$3,183	
Employee Assistance Program	26	2.99	\$78	2.99	\$78	0.0%
TOTAL MONTHLY PREMIUM - ALL BENEFITS			\$16,366	\$17,825		
TOTAL ANNUAL PREMIUM - ALL BENEFITS			\$196,393	\$213,902		
Variance To Current Cost				\$17,509		8.9%

Overview: Section 3.2 of the Procedural By-law states that "The Clerk shall, by November 30th of each calendar year, submit a schedule of the upcoming meetings for each Council year for consideration and adoption by the Council."

I have prepared the proposed meeting schedule for the 2021 regular council meetings as required by the Procedural By-law and based on the schedule from years past. By adopting this schedule ahead of the year, it makes it easier to inform our ratepayers through our website and newsletter.

Conclusion: Council meetings for 2021 will be the first and third Tuesday of the month beginning at 5:00 except for no meetings in July and only one meeting only in August on August 3rd.

Recommendation:

That the Clerk/Planning-2020-43 report, September 29, 2020, regarding the 2021 council meeting and budget meeting schedule be received and that the proposed 2021 Meeting Schedule be approved.

Financial Impact: None.

Strategic Plan Applicability: By adopting the meeting schedule, Council is maintaining the Township's Mission Statement "We promise open responsible leadership...."

Sustainability Plan Applicability: N/A

2021 Council Meeting Schedule

Please note, this schedule only outlines the regularly scheduled meetings of Council. Other Council meetings (i.e. special, emergency, budget, etc.) may be held in addition to the following. Please check the Township's website www.dourodummer.on.ca on a regular basis to view agendas for Council meetings.

Regular Council Meetings

Month	First Meeting	Second Meeting
January	5	19
February	2	16
March	2	16
April	6	20
May	4	18
June	1	15
July	No Meeting	No Meeting
August	3	No Meeting
September	7	21
October	5	19
November	2	16
December	7	21

Overview:

The Warsaw Swing Bridge closed to through traffic on October 5th, 2020. The bridge crosses the Trent-Severn Waterway canal at the western edge of our Township. Detour routes have been put in place using Township, City and County arterial roads. As a result of the closure, Council members and staff have been receiving complaints and concerns from local residents regarding the difficulties they are facing when trying to navigate the detours while they access employment, childcare, daily tasks and healthcare.

Conclusion:

The detours that have been put in place are not currently meeting the needs of residents and businesses. Other options may be available to safely move traffic through this busy section of the Township where it meets the City of Peterborough and the Township of Otonabee-South Monaghan.

Recommendation:

That the C.A.O.-2020-58 report, dated October 14, 2020 regarding the Warsaw Swing Bridge Detours be received and that staff be instructed to work with colleagues at the City, County and the Township of Otonabee-South Monaghan to investigate if alternative options may be possible to alleviate concerns regarding the detour routes.

Financial Impact:

None at this time.

Strategic Plan Applicability:

N/A

Sustainability Plan Applicability: N/A

Overview:

Peterborough Green-Up is applying for funding from the Federal Government through the Climate Action and Awareness Fund to support further action in SUN community's of which the Hamlet of Warsaw has been a part of. The SUN program has planted three new green infrastructure water gardens at the Warsaw Community Centre, the Township Office and the Back Dam Park.

Copies of the Project Strategy, Project Model and Climate Policy Connections and a Partner Outline have all been prepared by Peterborough Green-Up in support of this funding application and are attached to this request.

Peterborough Green-Up is asking for a letter of support to assist in their grant application and that the letter outline any in-kind contributions the Township may be willing to provide along with the Township's willingness to sit on the Local Project Advisory Committee.

Conclusion:

The SUN project has had demonstrable success in the Hamlet of Warsaw and if this funding request is successful would allow Peterborough Green-Up to continue the work of implementing the Warsaw Sustainable Neighbourhood plan and continue to make important contributions to the community. Further this application will help the Township support its commitments under the Climate Change Action Plan in partnership with the County of Peterborough. If a staff member were to sit on the implementation committee of the successful grant for 25 hours a year for two years that would be a \$2500.00 in-kind contribution for the proposed application (25hours x \$50 per hour x 2 years).

Recommendation:

That the C.A.O.-2020-61 report, dated October 14, 2020 regarding a request from Peterborough Green-Up to be received, that a letter of support be provided to support the funding application, the Township sit on the Local Project Advisory Committee and that Council approve an in-kind contribution of \$2500 to Peterborough Green-Up's application under the Climate Action and Awareness Fund.

Financial Impact:

\$2500 of in-kind contribution of staff time over a two-year period.

Strategic Plan Applicability:

To preserve and enhance the natural heritage features and resources of the Township.

Sustainability Plan Applicability:

Protect and enhance natural assets and identify climate change risks and prepare for potential impacts.

From: Brianna Salmon <brianna.salmon@greenup.on.ca>

Sent: Thursday, October 8, 2020 12:54 PM

To: Martina Chait <MartinaC@dourodummer.on.ca>

Subject: Grant Opportunity - Letter of Support

Hi Martina,

I hope you're well.

I wanted to reach out because GreenUP is planning to apply for the Federal Government's Climate Action and Awareness Fund.

We are planning to apply to continue investing in climate action in our SUN communities - including the Hamlet of Warsaw.

I've attached some documents outlining the scope and focus of our project (Partner Outline, as well as related attachments - Project Strategy, Project Model, and Climate Policy Connections).

We plan to apply for funding that would enable us to complete more climate action projects in Warsaw (planting projects, but also additional supports or resources for residents, local organizations, the school, or the municipality to complete actions connected to the Township's CCAP). It's a large grant, and if we're successful, I think we could implement some really impactful projects!

I wanted to ask whether you would be able to provide a letter of support on behalf of the Township, and whether you (or another Township representative) would be willing to continue supporting the project on the Local Project Advisory Committee. If this sounds okay, a few key things to identify in the letter include:

- Impact of the SUN Warsaw project thus far (why it's important)
- Need for this kind of climate action support / programming in Warsaw (or in rural Communities more broadly)
- Your willingness to be a member of the **Local Project Advisory Committee**
- An estimation of any in-kind contributions the Township can make toward the project (staff time on the Advisory Committee, perhaps 25 hrs, plus any other contributions you think might be likely or possible)
- An identification of any complementary activities that this project will enhance

Thank you in advance! We're excited to keep supporting climate action in Warsaw, and to build on our partnership with Douro-Dummer Township. If you have any questions at all, please don't hesitate to reach back out to me.

The grant application is due October 21st, so we're hoping to have letters of support by October 16th.

All the best, and talk soon,

Brianna Salmon | Executive Director



Peterborough Green-Up Association

378 Aylmer St. North
Peterborough, ON K9H 3V8
P: 705-745-3238 ext 203
TF: 888-745-3238 ext 203
Fax: 705-745-4413
www.greenup.on.ca
t/fb: ptbogreenup

Pronoun: she/her or they/them



High-Level Summary for Project Partners | October 2020

Key Idea

The participatory development and implementation of neighbourhood-based climate action plans, to address locally documented vulnerabilities and opportunities, will meaningfully increase community awareness and capacity to advance Canada's climate goals.

The Sustainable Urban Neighbourhoods (SUN) program is an innovative and tested model for community co-design and strategic climate action. Using a collaborative approach to planning that emphasizes local knowledge, SUN will work with residents, municipal staff, community groups, and other key stakeholders to develop and implement Sustainable Neighbourhood Action Plans. These Plans will increase community awareness and understanding of climate change, provide inclusive supports to enable the implementation of climate mitigation and adaptation projects in both the public and private realms, and measurably connect local action to federal priorities, including the Pan-Canadian Framework on Clean Growth and Climate Change.

Alongside investment in broad national initiatives, deep investment in local and community-led models is necessary to advance Canada's climate goals. SUN is an exemplary approach that addresses documented barriers to effectively mobilize and sustain strategic community action.

Specific Project Objectives are identified in the attached [Project Strategy Document](#).

Project Outline

With funding from the Government of Canada's Climate Action and Awareness Fund, we will implement the SUN program in neighbourhoods and rural communities across the Peterborough region. In our three pilot neighbourhoods (Kawartha Heights, Curtis Creek, and the Hamlet of Warsaw), the existing Action Plans will be foundational resources that will directly inform awareness and action strategies for each community. Each Plan includes neighbourhood-specific Sustainability Themes, Focus Areas, and Recommended Actions. Awareness activities will amplify these Sustainability Themes and Focus Areas, while training activities, community campaigns, and supports for implementation will be designed to address identified gaps and to build the capacity needed to advance the Recommended Actions (climate solutions).

New SUN neighbourhoods and rural communities will be supported to develop SUN Action Plans through inclusive and participatory co-design processes. Awareness activities will focus on establishing community connections, identifying and validating local vulnerabilities to climate change, and establishing priorities. Throughout the action planning process, quick-start climate action projects will focus on demonstrating the potential for community transformation, increasing residents' experience of agency, and building momentum toward full implementation. Following

the publication of the Action Plans, these communities will be offered additional supports and resources to advance their Recommended Actions.

The phases of implementation are outlined in the [Project Model Document](#).

Climate Policy Connections

The SUN program directly supports the advancement of International, Federal, Regional, and Neighbourhood climate priorities.

Connections between the SUN Themes, the Pan-Canadian Framework on Clean Growth and Climate Change, the Greater Peterborough Region's Climate Change Action Plans, and the UN Sustainable Development Goals is outlined in the [Climate Policy Connections Document](#).

Possible Scope of Project

There are two CAAF streams:

- The Grant Stream can provide grants of between \$100,000 to \$500,000 for projects beginning January 2021 and ending before March 2022
- The Contribution Stream can provide grants of between \$500,000 to \$6,000,000 for projects beginning in early to mid 2021 and extended for a maximum of 5 years.

The Federal Government has specific organizational requirements that Lead Applicants must meet in order to apply for the Contributions Stream. GreenUP is working to determine whether we are able to apply for this stream.

If a Grant Stream application is submitted, we will focus on the implementation of the existing SUN Action Plans in the three pilot neighbourhoods, and will engage one new rural settlement area (proposed to be the Hamlet of Ennismore) in the co-design of a SUN Action Plan and the implementation quick-start projects.

If a Contribution Stream application is submitted, we will emphasize implementation of the SUN Action Plans in the three pilot neighbourhoods, and will engage one new urban neighbourhood and two new rural settlements areas in the co-design of SUN Action Plans. The project will also support the implementation of quick-start projects in each neighbourhood during the action planning process, and will support the ongoing implementation of the Recommended Actions, through awareness and action activities, following the publication of the Plans.

The sequencing of activities and related performance indicators are outlined in the [Theory of Change](#).

PROJECT MODEL

GreenUP's SUN Program



Sustainable Urban Neighbourhoods



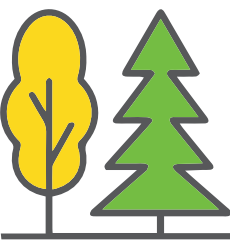
Increases resilience



Provides tools & supports



Builds skills & confidence



Demonstrates potential



INCREASES ENGAGEMENT & AWARENESS

Through direct engagement with neighbourhood residents, we will increase understanding about climate change and establish a shared profile of local needs and goals.

Key Capacity: Community Connector, Community-Based Organizations

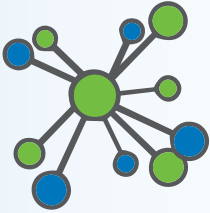
Key Tools: Pop-Up Events, Neighbour Newsletters, Resident Interview and Surveys, Community Profile, Social Media



Co-designs action plan



Identifies priorities



Expands alliances

CO-DESIGNS STRATEGIES FOR ACTION

We will bring residents, municipal staff, community groups, and other key stakeholders together to co-design climate mitigation and adaptation strategies that reflect locally documented vulnerabilities and community-identified themes.

Key Capacity: Community Planner, Advisory Committee

Key Tools: Community Design Workshop, Asset Mapping, Citizen Validation Workshop, Infrastructure Audits

Validates & refine strategies



DEMONSTRATE MEASURABLE IMPACT

The SUN neighbourhoods demonstrate the possibilities for meaningful local climate action and resilience. There is strong baseline knowledge and already engaged partners and stakeholders. Other communities and neighbourhoods can learn from this model. Participating neighbourhoods will have the capacity to continue taking action.

Key Capacity: Knowledge-Mobilization & Research Partners

Key Tools: Community Action Plans, Project Publications Reports, Related Research, Online Action Reporting Portal

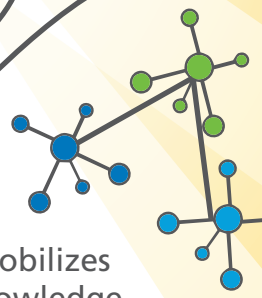
Advances best-practices



Celebrates results



Mobilizes knowledge



PROVIDES TRAINING & SUPPORT FOR IMPLEMENTATION

We will initiate quick-start climate projects that create opportunities for training and skill development, that demonstrate the possibilities for community transformation, and that build momentum toward ongoing implementation. Climate change mitigation & adaptation projects supported through SUN include:

- energy efficiency retrofits and behaviours
- increasing the urban forest (reducing heat-island effects / creating carbon sink)
- water conservation and stormwater re-use
- local food production and community garden development
- active and efficient transportation use
- flooding protection and lot level management of stormwater (rain and water-wise garden installation)
- landscape naturalization and restoration projects (shoreline stabilization, habitat creation)
- fostering community connections to increase resilience

Key Capacity: Implementation Lead, Community-Based Organizations

Key Tools: Quick-Start Projects, Community Planting Events, Training and How-To Workshops, Climate-Ready Resident Kits (various tools and resources to enable resident-led implementation), Neighbourhood Campaigns, Online Action Reporting Portal

PROJECT STRATEGY

A COLLABORATIVE MODEL FOR ADVANCING **COMMUNITY CLIMATE ACTION** IN THE PETERBOROUGH REGION



KEY IDEA

The development and implementation of neighbourhood-based climate action plans, tailored to address locally documented vulnerabilities and opportunities, will meaningfully increase community awareness and capacity to advance Canada's climate goals.

The Sustainable Urban Neighbourhoods (SUN) program is an innovative and tested model for community co-design and strategic climate action. Using a collaborative approach to planning that emphasizes local knowledge, SUN will work with residents, municipal staff, community groups, and other key stakeholders to develop and implement Sustainable Neighbourhood Action Plans. These Plans will increase community awareness and understanding of climate change, provide inclusive supports to enable the implementation of climate mitigation and adaptation projects in both the public and private realms, and measurably connect local action to federal priorities, including the Pan-Canadian Framework on Clean Growth and Climate Change.

Alongside investment in broad national initiatives, deep investment in local and community-led models is necessary to advance Canada's climate goals. SUN is an exemplary approach that addresses documented barriers to effectively mobilize and sustain strategic community action.

To build community capacity for climate action, the SUN project will achieve four key objectives:

OBJECTIVES



INCREASE ENGAGEMENT & AWARENESS

The SUN program is a proven approach to engage a broad cross-section of residents in conversations about the impacts of climate change. By working at the neighbourhood or rural-settlement area scale, SUN is able to (1) draw meaningful connections between residents' own lived experience and scientific research, (2) build alliances toward action, and (3) increase investment and participation in local solutions.



CO-DESIGN STRATEGIES FOR ACTION

The SUN program is grounded in the belief that blending local knowledge and expert knowledge leads to strong outcomes, and it engages residents, municipal staff, community groups, and other key stakeholders in the co-design of climate mitigation and adaptation strategies. Developed using participatory planning approaches, SUN strategies reflect locally documented vulnerabilities and community-identified themes.



PROVIDE TRAINING & SUPPORTS FOR IMPLEMENTATION

The SUN program provides direct and significant support to mobilize and sustain community-led action. Quick-start climate action projects, which will include neighbourhood planting events, public space transformations, campaigns, and educational workshops, will provide residents with the skills, knowledge, confidence, and sense of community momentum needed to advance ongoing implementation.



DEMONSTRATE MEASURABLE IMPACT

The SUN program connects neighbourhood priorities and actions to documented community and environmental baselines, municipal Climate Change Action Plan targets, federal Pan-Canadian Framework on Clean Growth and Climate Change actions, and the UN Sustainable Development Goals. This approach demonstrates a measurable impact, connects local progress to global change, and inspires future action.

CLIMATE POLICY CONNECTIONS

SUN Themes

1

ENERGY & WASTE

Energy and waste includes how we heat and power our homes, schools, businesses, as well as the waste we produce and how it is managed.

2

TRANSPORTATION

Transportation includes how we travel, on a daily basis, and the community-scale infrastructure and supports for active and efficient modes.

3

GREEN INFRASTRUCTURE

Green infrastructure includes the biodiversity and well-being of natural ecosystems in the neighbourhood, including the urban forest.

4

FOOD SECURITY

Local food security includes the availability of and access to fresh, affordable, nutritious, and culturally appropriate food in the neighbourhood.

5

WATER

Water includes water conservation, flooding, management of municipal stormwater, and the ecological well-being of the local watershed.

Pan-Canadian Framework

3.2 BUILT ENVIRONMENT

(2) expand efforts to retrofit existing buildings by supporting energy efficiency improvements as well as fuel switching
(3) improve energy efficiency for appliances and equipment

3.3 TRANSPORTATION

(3) support the shift from higher to lower-emitting types of transportation, including through investing in infrastructure

4.1 TRANSLATE KNOWLEDGE INTO ACTION

(1) support adaptation decision making
(2) build regional capacity, develop adaptation expertise, respectfully incorporate Traditional Knowledge, and mobilize action.

4.2 CLIMATE RESILIENCE THROUGH INFRASTRUCTURE

(1) invest in infrastructure projects that strengthen climate resilience

4.3 PROTECT HUMAN HEALTH AND WELL-BEING

(1) take action to address climate change related health risks and protect public health

4.5 REDUCE HAZARDS AND DISASTER RISKS

(1) invest in traditional and natural infrastructure that reduces disaster risks and protects Canadian communities from climate-related hazards
(2) advance efforts to protect against floods

Municipal Action Plans

OUR HOMES, WORKPLACES & SCHOOLS

Strategy H1: Help existing homes become more energy and water efficient and adaptable to risks
Strategy H3: Reduce the amount of waste generated by residents
Strategy W1: Improve energy and water efficiency of existing buildings and business operations
Strategy W3: Facilitate climate change friendly business operations and practices
Strategy W5: Facilitate low carbon energy generation and local energy security

ON THE MOVE

Strategy M2: Facilitate alternatives to single-occupant vehicle use to reduce frequency of personal vehicle use

OUR LAND

Strategy L2: Identify climate change risks and prepare for potential impacts
Strategy L3: Protect and enhance natural assets

OUR FOOD

Strategy F1: Support localization of the food system
Strategy F2: Encourage purchasing of locally produced food
Strategy F3: Reduce the amount of wasted food

OUR PEOPLE

Strategy P1: Prepare for the health impacts associated with a changing climate
Strategy P2: Foster a culture of climate change awareness
Strategy P3: Encourage civic engagement around climate change



Sustainable Urban Neighbourhoods

UN SDGs

Goal 13: Take Urgent Action to Combat Climate Change

13.1 Strengthen resilience and adaptive capacity to climate-related hazards and natural disasters
13.3 Improve education, awareness-raising and human and institutional capacity on climate change mitigation, adaptation, impact reduction and early warning

Goal 15: Protect, Restore, and Sustain Terrestrial Ecosystems

15.3 Restore degraded land and soil, including land affected by drought and floods
15.5 Take urgent and significant action to reduce the degradation of natural habitats, halt the loss of biodiversity

Goal 2: Achieve Food Security & Promote Sustainable Agriculture

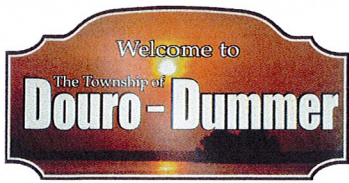
2.1 End hunger and ensure access by all people
2.4 Ensure sustainable food production systems and implement resilient agricultural practices

Goal 6: Ensure Availability and Sustainable Management of Water

6.4 Increase water-use efficiency across all sectors and ensure sustainable withdrawals and supply of freshwater
6.6 Protect and restore water-related ecosystems

Goal 11: Make Cities/Settlements Inclusive, Safe, Resilient, & Sustainable

11.3 Enhance inclusive and sustainable urbanization and capacity for participatory, integrated and sustainable planning
11.7 Provide universal access to safe, inclusive, and accessible and green public spaces



Township of Douro-Dummer

894 South Street, PO Box 92
Warsaw ON K0L 3A0
705 652-8392

www.dourodummer.on.ca

October 13, 2020

Dear Members of Douro-Dummer Council:

At the last meeting of the Douro-Dummer Police Services Board, held on July 21, 2020, the following resolution was passed:

That our Board send a recommendation to Council to submit a formal request to the Ministry of Transportation requesting that the speed approaching the intersection of Highway 28 and County Road 4 be reduced.

Concerns have been raised regarding the speed limit approaching this intersection and the road reconstruction and new traffic lights which have been installed.

We respectfully ask that you consider this request and respond with a decision.

Yours truly,

Carol Anne Nelson
Secretary
Douro-Dummer Police Services Board

October 7, 2020

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St, Toronto, ON M7A 2J3

Sent via email: minister.mecp@ontario.ca

**Re: Development Approval Requirements for Landfills - (Bill 197)
Our File 35.2.2**

Honourable and Dear Sir,

At its meeting held on October 5, 2020, St. Catharines City Council approved the following motion:

WHEREAS Schedule 6 of Bill 197, COVID-19 Economic Recovery Act, 2020 considers amendments to the Environmental Assessment Act relating to municipal autonomy and the principle that municipalities can veto a development outside their municipal boundary in an adjacent municipality; and

WHEREAS Bill 197 empowers multiple municipalities to 'veto' development of a landfilling site within a 3.5 km zone inside the boundary of an adjacent municipality; and

WHEREAS Bill 197 establishes a dangerous precedent that could be expanded to other types of development; and

WHEREAS Bill 197 compromises municipal autonomy and the authority of municipal councils to make informed decisions in the best interest of their communities and municipal taxpayers; and

WHEREAS amendments in Schedule 6 could cause conflict in the effective management of landfill sites, put significant pressure on existing landfill capacity, and threaten the economic activity associated with these sites;

THEREFORE BE IT RESOLVED That the City of St. Catharines calls upon the Government of Ontario (Ministry of the Environment, Conservation and Parks (MOECP) to amend Bill 197, COVID-19 Economic Recovery Act, 2020, to eliminate the development approval requirement provisions from adjacent municipalities and that the 'host' municipality be empowered to render final approval for landfills within their jurisdiction; and

BE IT FURTHER RESOLVED that a copy of this motion be forwarded to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, local MPP's., the Association of Ontario Municipalities (AMO) and Ontario's Big City Mayors (formerly Large Urban Mayors Caucus of Ontario-LUMCO)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Ontario municipalities with a request for supporting motions to be passed by respective Councils and copies of the supporting motion be forwarded to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, the local MPP's, the Association of Ontario Municipalities (AMO).

If you have any questions, please contact the Office of the City Clerk at extension 1506.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:ra

Cc. Hon. Premier Doug Ford premier@ontario.ca
Hon. Steve Clark, Minister of Municipal Affairs, Housing minister.mah@ontario.ca
Jennifer Stevens, MPP - St. Catharines, JStevens-CO@ndp.on.ca
Jeff Burch, MPP - Niagara Centre, JBurch-QP@ndp.on.ca
Wayne Gates, MPP - Niagara Falls, wgates-co@ndp.on.ca
Sam Oosterhoff, MPP - Niagara West-Glanbrook, sam.oosterhoff@pc.ola.org
Association of Municipalities of Ontario amo@amo.on.ca
Chair of Ontario's Big City Mayors, Cam Guthrie mayor@guelph.ca
All Ontario Municipalities (via email)

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau de la solliciteure générale

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Toronto ON M7A 1Y6
Tél.: 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2020-3484

By email

October 2, 2020

Dear Head of Council:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected. I would like to take this opportunity to share some information with your municipality regarding the anti-racism initiatives of my ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring the *Community Safety and Policing Act, 2019*, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.

Anti-Racism

Our government has zero tolerance for hate, racism or discrimination in all its forms. We share a responsibility to speak out and act against racism and hate and build a stronger society. Our government is committed to addressing racism and building a stronger, more inclusive province for us all.

I am proud to be the minister responsible for Ontario's Anti-Racism Directorate (ARD), which leads strategic initiatives to advance anti-racism work across government with a plan that is grounded in evidence and research. Through the ARD, the government continues to invest in community-led research, public education and awareness initiatives. This includes investments to the Canadian Mental Health Association (CMHA) Ontario to undertake research that seeks to identify key mental health issues impacting survivors of victims of homicide violence in Ontario.

Community Safety and Policing Act, 2019

Our government is also committed to addressing racism at a systemic level through the regulatory framework under the *Anti-Racism Act, 2017*, and through the work we are doing to bring the *Community Safety and Policing Act, 2019*, into force. As we work to develop regulations under the *Community Safety and Policing Act, 2019*, we will continue to engage racialized groups, including Black, South Asian, First Nation, Inuit and Métis organizations. We are committed to ensuring that Ontario's communities are well supported and protected by law enforcement and that all interactions between members of the public and police personnel are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps our communities safe.

.../2

The *Community Safety and Policing Act, 2019*, which is part of the *Comprehensive Ontario Police Services Act, 2019*, provides policing and police oversight legislation. Once in force, the *Community Safety and Policing Act, 2019*, will address a number of recommendations made by Justice Michael H. Tulloch, including:

- Mandatory training for all police service board members, the Inspector General, inspectors, police officers and special constables on human rights, systemic racism as well as training that promotes the diverse, multiracial and multicultural character of Ontario society and the rights and cultures of First Nation, Inuit and Métis Peoples;
- The requirement for each municipality that maintains a municipal board to prepare and publish a diversity plan to ensure members of the board are representative of the diversity of the population of the municipality;
- Not releasing the names of officials and witnesses in SIU investigations;
- Ensuring information made available to the public about an SIU investigation helps them understand the decision made by the SIU director; and
- Ensuring the SIU continues to publish investigative reports on its website.

New Measures for Police Oversight

Inspector General of Policing

The *Community Safety and Policing Act, 2019*, will establish an Inspector General (IG) of Policing who will be required to monitor and conduct inspections related to compliance with the Act and regulations. The IG will work with policing entities to ensure consistent application of policing across the province by measuring compliance with prescribed standards.

Key functions of the IG include:

- Consulting with, advising, monitoring and conducting inspections of police service boards, Ontario Provincial Police (OPP) detachment boards, First Nation OPP boards, OPP Advisory Council, chiefs of police, special constable employers, police services and other policing providers regarding compliance with the Act and regulations.
- Receiving and investigating, if warranted, public complaints about members of police service boards, OPP detachment boards, First Nation OPP boards and the OPP Advisory Council regarding misconduct and policing complaints regarding the provision of adequate and effective policing, failure to comply with the Act and regulations, and policies and procedures.
- Reporting inspection findings, issuing directions to remedy or prevent non-compliance with the Act and imposing measures if the direction is not complied with, or, reprimanding, suspending or removing a board member if board member misconduct is identified.
- Conducting analysis regarding compliance with the Act and regulations.
- Reporting on the activities of the IG annually, including inspections conducted, complaints dealt with, directions issued and measures imposed; and compliance with the Act and regulations.

.../3

The Act also gives the IG and its inspectors the right to access closed police service board meetings.

Law Enforcement Complaints Agency

The *Community Safety and Policing Act, 2019* will continue the office of the Independent Police Review Director as the Law Enforcement Complaints Agency (LECA), headed by the Complaints Director.

The LECA will receive and screen complaints from the public about the conduct of police officers. In addition, the LECA will have the authority to initiate an investigation in the absence of a public complaint if, in the Complaints Director's opinion, it is in the public interest to do so.

The Complaints Director may also undertake reviews of issues of a systemic nature that have been the subject of public complaints or investigations, or that may contribute or otherwise be related to misconduct.

The Special Investigations Unit

The *Special Investigations Unit Act, 2019*, (SIU Act), once in force, will set out a new legal framework for the SIU. The SIU Act will focus and clarify the mandate of the SIU to better ensure more timely, efficient, reasonable and transparent investigations. Key changes contained in the Act will focus the SIU's investigative resources where they are needed most – on criminal activity.

The Ministry of the Attorney General will continue to consult with law enforcement, community organizations and advocates to ensure their input is incorporated into the development of regulations under the SIU Act.

Police Training

Training is developed and delivered in a manner that reinforces principles of fairness, equity and compliance with the Ontario *Human Rights Code* and *Canadian Charter of Rights and Freedoms*.

All Basic Constable Training (BCT) recruits undergo diversity-focused training designed to improve their ability to engage with the public and respond to victims of crime. This training focuses on improving recruits' understanding of the experiences of, and systemic barriers faced by, diverse communities, including racialized, Indigenous, First Nations and Metis, and Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning and Two-Spirited (LGBTQ2S) people.

Diversity and anti-racism training includes:

- Human rights framework for policing;
- Equity and inclusion;
- Harassment and discrimination;

- Defining police professional;
- Collection of Identifying Information in Certain Circumstances regulation;
- History of profiling in policing and the impact of racial profiling on the community;
- Profiling practices and the mindset behind it;
- Stereotyping;
- Bias free policing – racial profiling vs. criminal profiling;
- Hate crimes and bias incidents of a non-criminal nature; and
- Practical skills scenario that reinforces academic learning on hate crimes.

Training on Indigenous issues includes:

- Indigenous culture;
- Residential schools;
- Land claims and treaties;
- First Nations Policing;
- Cultural appropriation;
- Cultural practices; and
- Practical skills scenario that reinforces academic learning on Indigenous issues.

The Serving with Pride organization attends each intake to deliver a presentation to all recruits entitled “LGBTQ2S 101” which covers a number of issues related to the LGBTQ2S communities including historical events, current and appropriate terminology, gender expression, gender identity and other topics.

In addition to the standalone sessions, the above noted issues are interwoven and reinforced throughout the BCT program. For example, recruits are taught to respond to victims in a trauma-informed manner for all victims of crime acknowledging potentially vulnerable groups.

De-escalation and Mental Health Crisis Response Training

The Ontario Police College’s current de-escalation training emphasizes communication techniques such as establishing rapport, threat management and conflict resolution and mediation.

The training specifically addresses scenarios in which police interact with people in crisis with a goal of resolving conflicts in a manner that protects the safety of the public, the person in crisis and police officers. Officers must also undertake follow-up training every 12 months. Police services are also encouraged to have policies and procedures in place as set out in the “Use of Force” Guideline. This includes procedures for impact weapons, aerosol weapons, conducted energy weapons, firearms and use of force reporting.

Training on the BCT program is reviewed and updated to reflect the most current information after every BCT intake.

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Once in force, the *Community Safety and Policing Act, 2019*, will require all police officers, special constables and board members to successfully complete training related to human rights, systemic racism and the rights and cultures of Indigenous Peoples. This training will also be required for the new Inspector General of Policing, its inspectors, the Complaints Director at LECA and LECA investigators. This is part of the government's commitment to ensure that all interactions are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps communities safe.

Mental Health and Addictions Initiatives and Investments

Dedicated Funding for Mental Health and Addictions Programs

Ontario's community mental health services include:

- assertive community treatment teams, case management, crisis intervention, early psychosis intervention, eating disorders programs, vocational programs, supportive housing and consumer/survivor initiatives, peer supports and other programs; and
- initiatives to keep people with serious mental health issues out of the criminal justice system which include, but are not limited to, court support and diversion, crisis intervention and safe beds.

In July 2018, Ontario announced its commitment to invest \$3.8 billion over 10 years, with the support of the Government of Canada, to develop and implement a comprehensive and connected mental health and addictions strategy. This includes \$174 million for mental health and addictions programs in 2019-20. As part of the \$174 million commitment of funds to support mental health and addictions in 2019-20, my ministry partnered with the Ministry of Health to announce \$18.3 million in new funding to support those affected by mental health and addictions challenges in the justice sector.

Specifically, in 2019-20, the Ministry of Health provided funding for an integrated set of mobile crisis services that assist in the de-escalation and stabilization of persons in crisis and their connection to community programming and supports to address their physical and mental well-being over the longer term, in order to prevent further crises. Five teams were implemented in 2019-20 with \$6.95 million of the \$174 million in new, annualized funding to develop and enhance mobile crisis services. Mobile crisis services partner police with community mental health organizations to respond to persons in mental health and addictions (MHA) crises and determine if the crisis:

- can be de-escalated and resolved at the scene;
- warrants further psychiatric attention at hospital emergency rooms; or
- requires short-term community stabilization and reintegration.

Part of the \$18.3 million in new funding also includes \$2.5 million for various programs run by the ministry, one of which includes de-escalation training.

Ministry of the Solicitor General Grant Programs

Apart from the dedicated funding for mental health and addictions programs highlighted above, the ministry also offers a number of grant programs that are primarily available to police services, working in collaboration with municipal and community partners, to support local Community Safety and Well-Being (CSWB) initiatives, including mental health-related programs. For example, under the 2019-20 to 2021-22 Community Safety and Policing Grant local and provincial priorities funding streams, the ministry is providing funding to 27 police services/boards for projects involving an integrated response between police and a mental health worker to respond to situations of crisis (e.g., Mobile Crisis Response Teams).

Community Safety and Well-Being Planning

The ministry developed the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet, which includes the CSWB Planning Framework and a toolkit of practical guidance documents to assist municipalities, First Nations and their community partners as they engage in the CSWB planning process. The Framework encourages communities to work with various partners across sectors to proactively identify and address local priority risks in the community before they escalate and result in situations of crisis (e.g., crime, victimization or suicide). This involves reducing the number of incidents that require enforcement by shifting to more proactive, preventative programs and strategies that improve the social determinants of health (e.g., education, housing, mental health).

In support of this work, effective January 1, 2019, the government mandated municipalities lead the development of CSWB plans which identify and address local priority risks to safety and well-being, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services and children/youth services.

Complementary to the Framework, a Situation Table is one type of multi-sectoral risk intervention model that is being implemented across our province.

The ministry also offers the Risk-driven Tracking Database (RTD), which allows for the collection of risk-based data and helps to inform the CSWB planning process, free of charge to communities across Ontario that are engaged in multi-sectoral risk intervention models, such as Situation Tables. As of June 2020, 60 sites have been on-boarded to the RTD and any communities who are interested in being on-boarded to the RTD is encouraged to contact the ministry.

.../7

Police-Hospital Transition Protocol

Additionally, to improve front-line response to persons experiencing a mental health or addictions-related crisis, my ministry partnered with the Ministry of Health to support the Provincial Human Services and Justice Coordinating Committee and CMHA of Ontario to develop a framework for local police emergency room transition protocols for persons apprehended under the *Mental Health Act*.

On June 3, 2019, the Ministry of the Solicitor General and the Ministry of Health jointly endorsed the release of [Improving Police-Hospital Transitions: A Framework for Ontario](#), as well as the supporting toolkit, *Tools for Developing Police-Hospital Transition Protocols in Ontario*. The purpose of the framework and toolkit is to assist police services and hospitals with developing joint emergency department transition protocols, which are responsive to unique local needs, in order to ensure the seamless transfer of care for persons in a mental health or addictions crisis brought to a hospital by police officers.

I hope you find this information useful and I appreciate your municipality's support during this time of uncertainty.

Sincerely,



Sylvia Jones
Solicitor General
Minister Responsible for Anti-Racism

c: Chief Administrative Officers

Municipal Clerks



October 1, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Room 281
Queen's Park
Toronto, ON
M7A 1A1

BY EMAIL ONLY

Dear Premier:

I am writing today to follow-up on our conversation about the recent car rally that took place in our Town.

The Town of Wasaga Beach was thankful for the efforts of the officers from the Huronia West OPP Detachment, the OPP Traffic Safety Division, as well as officers from York and Peel regions who joined forces this past weekend to address an unauthorized car rally in Wasaga Beach.

Over the weekend, officers worked around the clock to ensure the safety of residents, visitors, and businesses during extremely trying circumstances and I applaud them for their amazing work. The event disrupted people's enjoyment of their property and put people's safety at risk. This is not acceptable and it must stop. The arrogant and selfish behavior shown over the weekend is costing all Ontarians financially due to the resources required to deal with these impromptu community invasions.

Not everyone here this past weekend was inconsiderate. However, it puts a dark cloud over true car enthusiasts and events such as show and shines that can be great family entertainment and are welcomed in communities. I have heard from true car enthusiasts who do not want to be lumped in with this group.

Kudos to Police Services for implementing "Project Drift" and "Project E.R.A.S.E." which are addressing concerns regarding stunt driving and high-speed chases.

I believe mayors and councils of every municipality in Ontario must support the Premier and Provincial Government in developing tougher laws with larger financial penalties than currently exist when dealing with unauthorized car rallies and participants. Another municipality may be invaded next.

Our Provincial Government must take the lead in increasing penalties and fines. Every municipality should be reviewing their by-laws to ensure that measures are in place to allow the OPP to act on their behalf when events such as these unauthorized car rallies take over a community or parking lot. For example, Wasaga Beach authorized the OPP to enforce no trespassing laws this past weekend to ensure safety of the town's property and the community. This allows the OPP to consider damage to the town's property as mischief and is considered a criminal offence.

While common sense needs to be used by officers when dealing with every day regular people not associated with rallies or street racing, some potential infractions that could benefit from **significantly** higher fines when dealing with these situations and act as a deterrent could be:

- **Licence Plates** must be on the front and back of a vehicle - current fine for not adhering to this is \$85.00/\$110.00.

Increase in fine is suggested. In the event of rallies such as the one in Wasaga Beach, there was lots of camera footage of inappropriate behavior. It is harder to identify vehicles with only one plate. Two properly installed license plates would assist in recording the cars not adhering to the law to allow charges.

- **Loud/Unnecessary Noise/Improper Exhaust** (also missing muffler) - current fine \$85.00/\$110.00.

Increase in fine is suggested. In the event of rallies such as the one in Wasaga Beach, part of the enjoyment for participants is to have loud cars. A larger fine will be a deterrent.

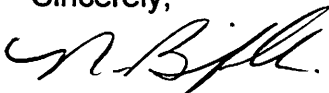
- **Prohibited Nitrous Oxide Fuel Systems** are putting the driver, passenger, others on the road and emergency responders in accident situations in added danger and needs to result in a significant financial fine. Currently there is no set fine. Permanent confiscation of the vehicle followed by destruction of the vehicle would make the message clear and be a deterrent.
- **Insurance** Police require the authority to not just confirm with an insurance agency that a vehicle is insured but they need to be permitted to advise the company that modifications have occurred to a vehicle that they have insured on behalf of an owner. If insurance is hard to get for these modified vehicles or too costly, it is yet another deterrent. Tougher convictions are required for people caught attempting insurance fraud associated with these events.
- **Impoundment** Currently a vehicle can be impounded for 1 week. This needs to increase with all costs being born by the vehicle owner. Impounding it for a greater length of time (1-2 months) would be inconvenient, expensive and be a significant deterrent.
- **Border Crossing Prevention** Street racers or law breakers from other Provinces or Countries need to be banned from crossing into Ontario for a period. If breached a large fine will be a deterrent.
- **Automatic License Suspensions** for a significant period of time for those endangering the public by street racing, performing stunts or any other activity that may cause injury to a bystander.

- **Municipal Authority to Close our Borders** In the event a municipality is made aware of such an event being planned for their community, consideration needs to be given to the municipal council having the authority to close their borders with OPP assistance to turn away anyone who is not a resident or property owner.
- **Access to Hospital Information when Dealing with a Crime** We were told that at these events people “take care of their own.” If someone is hurt they drop them off at the hospital for care. Under the current rules it is my understanding that officers are not permitted to know if a hospital patient is someone they are looking for in an active investigation/situation. The Police could spend hours or days looking for someone who is actually sitting in the hospital. This rule may need to change in several situations to avoid unnecessary time being spent by officers which also costs the taxpayers of Ontario.
- **Other considerations**
 - With this growing trend, should there be more access for officer training and equipment to deal with these situations.
 - This could happen to any municipality without notice and suggest that a municipal awareness program including the public may be beneficial.
 - Tougher convictions for people associated with the promotion of these events (i.e.: administrators of social media sites) as well as industries found to be associated with assisting these events such as tow companies and auto modification shops.
 - Authority provided to the OPP to do an “Air Drop” on the spot of any video footage captured by attendees’ cell phones that would aid in possible investigations.

I feel that serious consideration needs to be given to deterring these types of events province-wide. We don’t want to just push them out of our community so they can land in another community causing the same disruption, disrespect and cost to the tax payer. It is only through penalties that cause severe financial hardship that we can deter these unsanctioned and dangerous events from happening in our communities.

In closing, I want to again commend you for the great leadership during these difficult times and I look forward to hearing from you.

Sincerely,



Nina Bifolchi
Mayor
Town of Wasaga Beach

- c. Sylvia Jones, Solicitor-General
Doug Downey, Attorney General
Thomas Carrique, OPP Commissioner
Dwight Peer, OPP Chief Superintendent
Philip Browne, OPP Commander
Derek Banks, OPP Sergeant
Kevin Winiarski, OPP Sergeant
Association of Municipalities of Ontario
All Mayors of Ontario
Wasaga Beach Town Council Members



Your Re**SOURCE**

Thank You



To the Township of Doro-Dummer
Council & staff,

7 Oct 2020

Thank you for your contributions as a partner with the Sustainable Urban Neighbourhoods (SUN) program! With our planting events, the Advisory Committee, and the creation of the Action Plan, your contributions made a huge difference.

Jenn, Heather &

With gratitude,

Hayley - GreenUP

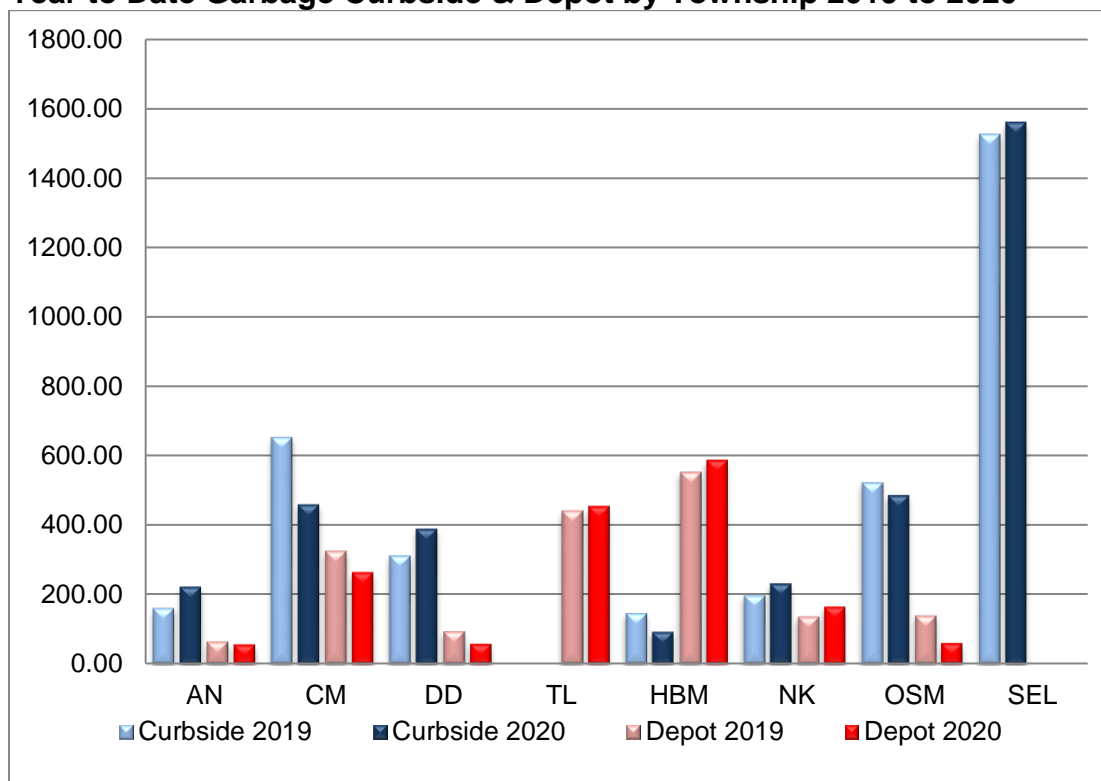
Douro Dummer Quarterly Garbage Report 2020
2nd Quarter Comparison
2019 to 2020

2020 Garbage Tonnes by Quarter by Township

Township	Kg per Capita (YTD)	Year to Date	Jan to March	April to June	July to Sept	Oct to Dec
AN	85.85	281.09	127.10	153.99		
CM	122.62	725.60	303.75	421.85		
DD	68.76	450.63	206.75	243.88		
TL	42.78	453.20	184.14	269.06		
HBM	94.79	680.00	273.16	406.84		
NK	59.65	398.32	145.20	253.12		
OSM	102.58	549.50	270.48	279.02		
SEL	107.90	1,560.75	734.97	825.79		
County	84.97	5,099.10	2,245.55	2,853.55		

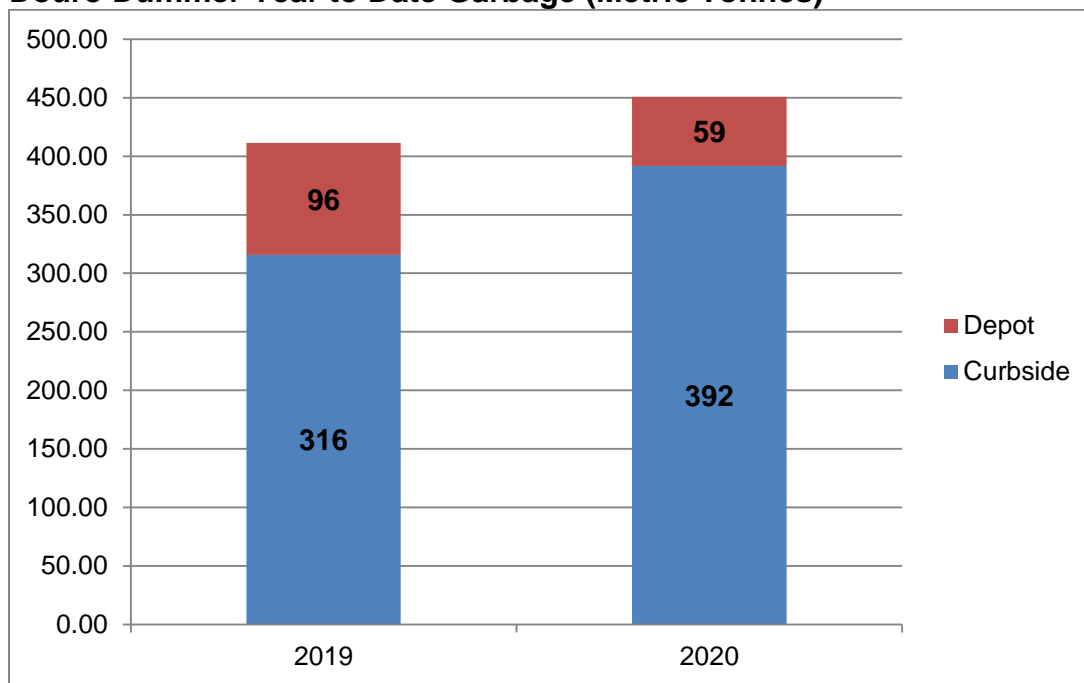
- Total garbage in the County is down by 196 tonnes in the 1st half of 2020
- Clear bags for garbage programs in Asphodel Norwood, Cavan Monaghan, Douro Dummer and Trent Lakes

Year to Date Garbage Curbside & Depot by Township 2019 to 2020



- Cavan Monaghan garbage decreased by 26% in the first half of 2020 over the first half of 2019 with the implementation of clear bags for garbage

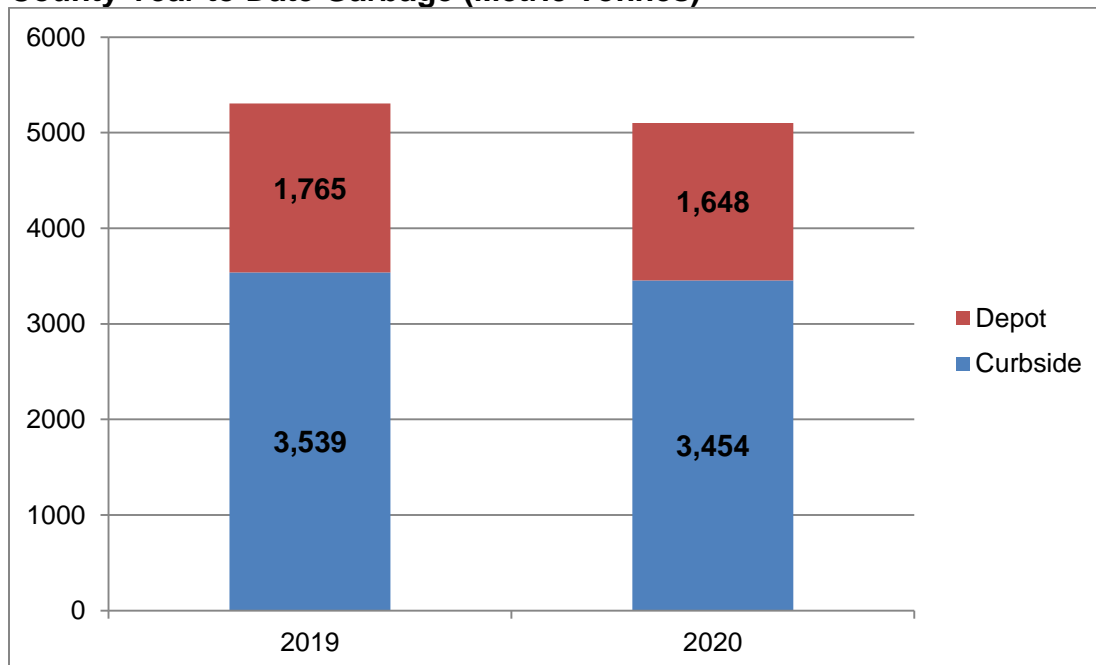
Douro Dummer Year to Date Garbage (Metric Tonnes)



Analysis

- Overall garbage is up by 10% in Douro Dummer from 2019 to 2020

County Year to Date Garbage (Metric Tonnes)



Analysis:

- In the County, curbside and depot garbage is down overall by 4% over 2020

From: EA Modernization (MECP) <EAModernization.MECP@ontario.ca>

Sent: Friday, September 11, 2020 8:12:39 PM

To: EA Modernization (MECP)

Subject: Notice of a proposal regarding the types of projects subject to requirements for a comprehensive environmental assessment under the Environmental Assessment Act

Hello,

The Government of Ontario is committed to modernizing its almost 50-year old environmental assessment program by proposing sensible, practical changes that would ensure strong environmental oversight while reducing delays on infrastructure projects that matter most to Ontario communities.

A modernized environmental assessment program will help communities bounce back from the COVID-19 outbreak by ensuring municipalities and other proponents have more certainty, enabling the creation of jobs and allowing key infrastructure to be built faster, while maintaining strong environmental protections.

The vision of a modernized Environmental Assessment Program was set out in a discussion paper titled, “Modernizing Ontario’s Environmental Assessment Program”, which the Ministry of the Environment, Conservation and Parks (MECP) consulted on in April 2019. It was also referenced as a key commitment in the government’s 2018 Made-in-Ontario Environment Plan.

Amendments to the Environmental Assessment Act (EAA) were passed in the legislature on July 21, 2020 as part of the COVID-19 Economic Recovery Act, 2020. We are now taking the next steps by seeking input on a proposed list of projects that will be subject to Comprehensive Environmental Assessment requirements. This Project List will be set out in a regulation.

If this regulation is made, and the corresponding amendments to the EAA are brought into force, the list of projects described in the regulation will require an approval under the Comprehensive Environmental Assessment provisions (Part II.3) of the amended EAA. Until this happens, the EAA will continue to apply as it does currently.

A second regulation setting out projects that will be subject to the Streamlined Environmental Assessment provisions of the amended EAA (Part II.4) will be developed in the future. As the ministry transitions from class environmental assessments and applying exemption regulations to using a new process of Streamlined Environmental Assessments, we will be consulting on regulations that define the types of projects that would be subject to this process.

Until the Streamlined Project List is in place, the projects which undergo a Streamlined Environmental Assessment under a Class Environmental Assessment or regulation will continue to be required to do so.

How you can provide input

The government is committed to building a strong environmental assessment program that considers the input of local communities and supports getting projects off the ground quickly while building safer and stronger communities and we look forward to receiving your feedback on the proposal, including advice on which projects should be considered for inclusion in the Project List for comprehensive environmental assessments.

Details of our policy proposal, including the proposed list of projects that would be subject to a Comprehensive Environmental Assessment, are available on the Environmental Registry of Ontario [here](#) (posting 019-2377).

Please review the proposal and submit your comments via the Environmental Registry of Ontario [here](#) or directly by e-mail to EAmodernization.mecp@ontario.ca by November 10, 2020.

If you would like to provide comments on the proposal and ask questions through a webinar forum, you may register for one of the webinars being held on October 6 and 7, 2020. To register, click on the Eventbrite link below. Once you have registered, you will receive further details, including login information, in an email that will be sent close to the webinar date.

<https://www.eventbrite.ca/e/modernizing-ontarios-environmental-assessment-program-tickets-120537018467>

Please do not hesitate to contact the ministry at EAmodernization.mecp@ontario.ca with any questions you may have at any time.

Sincerely,

Annamaria Cross
Director
Environmental Assessment and Permissions Division
Ministry of the Environment, Conservation and Parks

From: Federal Gas Tax Program <GasTax@amo.on.ca>
Sent: Thursday, October 1, 2020 9:12 AM
To: J M Jones <jjones@dourodummer.on.ca>
Cc: Martina Chait <MartinaC@dourodummer.on.ca>; Darlene Heffernan <DHeffernan@dourodummer.on.ca>
Subject: AMO's annual report on the federal Gas Tax Fund is now available

Dear Mayor Jones,

I'm pleased to announce the release of AMO's [latest annual report](#) on the federal Gas Tax Fund. The report describes how our sector is investing federal Gas Tax funds to better serve residents and local businesses. I encourage you to review the report and share it with your colleagues on Council.

Sincerely,
Graydon Smith
AMO President

cc: Martina Chait-Hartwig, Acting CAO/Deputy Clerk
cc: Darlene Heffernan, Treasurer

System:	10/13/2020	1:10:55 PM	Township of Douro-Dummer	
User ID:	Donnak	Council Summary Report		
Cheque Date:	9/26/2020	10/13/2020		
Sorted By:	Cheque Date			
Distribution Types Included:	All			
	Cheque	Voucher	Vendor	
	Number	Number	Name	Amount
	0			
	2	General Government		
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00-02-0250-4119				
EFT000000004312	62262	ALL GREEN INK INC.	INK CARTRIDGES	\$55.97
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EFT000000004327	62208	CULLIGAN WATER	OFFICE SOFTENER SALT	\$54.19
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EFT000000004328	62265	DIAMOND MUNICIPAL SOLUTION	2 ADDITIONAL USER FEES	\$265.49
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00-02-0240-4300				
EFT000000004359	62194	MARSH CANADA LTD	CYBER LIABILITY INSURANCE	\$3,066.00
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EFT000000004360	62200	MICRO AGE COMPUTER STORES	ETHERNET CABLES	\$41.72
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EFT000000004360	62260	MICRO AGE COMPUTER STORES	WATCHGUARD RENEWAL	\$2,074.89
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EFT000000004360	62263	MICRO AGE COMPUTER STORES	MANAGED SERVICES	\$1,325.93
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EFT000000004360	62294	MICRO AGE COMPUTER STORES	CONTRACT SERVICE	\$247.50
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EFT000000004362	62205	NATIONAL SANITATION & SUPPL	HANDSOAP	\$39.19

00-02-0250-4111				
EFT000000004377	62206	TOSHIBA BUSINESS SOLUTIONS	COPIER USAGE	\$276.78
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55259	62350	AFTER-BATS	INSP FEE - TOWNHALL BATS	\$125.00
00-02-0251-5130				
55260	62349	BELL CANADA	SEPT OFFICE INTERNET	\$139.72
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EFT000000004388	62363	CHARTIS INSURANCE COMPANY		\$7.59
00-02-0250-2410				
General Government				
Total For Department	2	\$8,036.77		
4 Protection Services				
EFT000000004311	62302	A.J.STONE COMPANY LTD	FIRE - SPOUT, TFT	\$412.10
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EFT000000004311	62307	A.J.STONE COMPANY LTD	CAP, TFT 6" NHF LONG HANDLE	\$261.86
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EFT000000004314	62301	ATTERSLEY TIRE SERVICE INC	FIRE - WHEEL BALANCE, TORQUE	\$93.61
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EFT000000004315	62308	BEARCOM CANADA CORP.	ROOF ANTENNA MAST ONLY	\$96.67
00-04-0410-5163				
EFT000000004316	62215	BERRN CONSULTING LTD.	AED PADS	\$329.13
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00-04-0450-4600				
EFT000000004318	62298	BMS SANITATION & SAFETY IN	COVID - DISINFECTANT WIPES	\$512.87
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EFT000000004321	62195		PPE	\$203.46
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EFT000000004321	62210		PLUMBING EXAM	\$150.00
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EFT000000004321	62211		APRIL MILEAGE	\$128.36
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EFT000000004321	62212		MARCH MILEAGE	\$213.38
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EFT000000004325	62216	CITY OF PETERBOROUGH	FIRE DEPT CYLINDER FILLS	\$30.53
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EFT000000004329	62297	DIVERSIFIED COMMUNICATIONS	COVID - MOVE PHONE EXTENSIONS	\$54.95
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EFT000000004335	62257	ENBRIDGE	EMERG PREP GENERATOR FUEL	\$74.53
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EFT000000004346	62296	JOHNNY ON THE SPOT	PORTABLE TOILET - OFFICE	\$127.20
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EFT000000004347	62218	JOHNSON'S FIRE SERVICES IN	PUMP TESTS	\$686.88
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EFT000000004347	62218	JOHNSON'S FIRE SERVICES IN	PUMP TESTS	\$1,908.00
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EFT000000004354	62305	LIGHTNING EQUIPMENT SALES	FIRE - LIGHTBOX MOUNT	\$226.92
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EFT000000004355	62213	LLF LAWYERS	BLDG DEPT LEGAL FEES	\$756.08
00-04-0440-3810				
EFT000000004357	62256	M & L SUPPLY	FIRE HOSE BACK PACK, HOSE BOXE	\$201.74
00-04-0410-5168				
EFT000000004360	62294	MICRO AGE COMPUTER STORES	CONTRACT SERVICE	\$18.62
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EFT000000004360	62294	MICRO AGE COMPUTER STORES	CONTRACT SERVICE	\$207.59
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EFT000000004363	62295	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
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EFT000000004363	62295	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$101.76
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EFT000000004365	62203	PETERBOROUGH HUMANE SOCIET	ANIMAL CONTROL - AUG	\$500.00
00-04-0444-3910				
EFT000000004367	62293		SEPT COA/PLANNG,MILEAGE,COVID	\$21.55
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EFT000000004373	62343	SIGN-A-RAMA	COVID - CC DECAL KITS	\$199.75
00-04-0450-4600				
EFT000000004375	62300	SWISH MAINTENANCE LTD.	F/H #4 - CLEANING SUPPLIES	\$82.18
00-04-0410-4111				
EFT000000004380	62306	TSC STORES L.P.	PIPE JOINT COMPOUND	\$17.97
00-04-0410-5195				
EFT000000004381	62258	UAP AUTO PARTS (664) - LAK	FIRE - ERASER WHEEL SPINDLE	\$22.38

00-04-0410-4600				
EFT000000004387	62304	XPLORNET COMMUNICATIONS IN	F/H #1 - INTERNET	\$81.39
00-04-0410-3320				
55260	62356	BELL CANADA	F/H #1	\$69.85
00-04-0410-3300				
55262	62351	MINISTER OF FINANCE (POLIC	SEPT POLICING	\$83,547.11
00-04-0420-3900				
55263	62259		MEDICAL D2	\$130.00
00-04-0410-3500				
Protection Services				
Total For Department	4	\$95,696.21		
6		Transportation Services		
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00-06-0600-4510				
EFT000000004314	62312	ATTERSLEY TIRE SERVICE INC	REPAIR FLAT, TORQUE	\$148.00
00-06-0600-5195				
EFT000000004314	62313	ATTERSLEY TIRE SERVICE INC	TIRE ROTATION	\$199.44
00-06-0600-5160				
EFT000000004314	62314	ATTERSLEY TIRE SERVICE INC	TIRES OFF & ON	\$516.94
00-06-0600-5195				
EFT000000004314	62315	ATTERSLEY TIRE SERVICE INC	TIRES OFF & ON	\$329.70
00-06-0600-5195				
EFT000000004314	62324	ATTERSLEY TIRE SERVICE INC	TIRES OFF & ON, VALVE STEMS	\$488.69
00-06-0600-5160				
EFT000000004317	62340	B.M.R. MFG. INC.	SIGNS	\$101.55
00-06-0600-4600				
EFT000000004320	62317	BRANDT TRACTOR LTD.	FILTERS	\$263.54
00-06-0600-5160				
EFT000000004320	62318	BRANDT TRACTOR LTD.	LAMP CY	\$72.61
00-06-0600-5195				
EFT000000004320	62323	BRANDT TRACTOR LTD.	FILTERS	\$118.57
00-06-0600-5160				
EFT000000004322	62220	CAMERSON CYCLE	NEW WATER PUMP FOR WTR TANK	\$2,544.00
00-06-0600-5361				
EFT000000004323	62234	CAVENDISH RADIO AND TOWERS	ROADS SEPT AIR TIME	\$251.86
00-06-0600-3330				
EFT000000004326	62325	COCO PAVING INC.	COLDMIX	\$452.43
00-06-0600-4600				

EFT000000004326	62326	COCO PAVING INC.	COLDMIX	\$1,542.01
00-06-0600-4600				
EFT000000004331	62320	DRAIN BROS. EXCAVATING	COLDMIX	\$1,956.19
00-06-0600-4600				
EFT000000004334	62346	ELLIOTT AND PARR (PETERBOR	6TH LINE PIT ELEVATIONS	\$1,254.79
00-06-0600-3820				
EFT000000004339	62233	GHD LIMITED	BRIDGE & CULVERT INSPECTIONS	\$508.80
00-06-0600-3820				
EFT000000004343	62290		PPE	\$211.62
00-06-0600-2450				
EFT000000004349	62335	KAWARTHA HARDWARE	ABS COUPLING & CEMENT	\$13.20
00-06-0600-5195				
EFT000000004353	62319	LIFTLOCK CITY FREIGHTLINER	HARDWARE	\$74.69
00-06-0600-5195				
EFT000000004356	62311	M & C HYDRAULIC	TOUGH COVER HOSE, FITTINGS	\$213.02
00-06-0600-5195				
EFT000000004360	62294	MICRO AGE COMPUTER STORES	CONTRACT SERVICE	\$425.81
00-06-0600-5170				
EFT000000004361	62289		PPE	\$211.62
00-06-0600-2450				
EFT000000004362	62331	NATIONAL SANITATION & SUPP	WRSW GARAGE - CLEANR, GRBG BAG	\$323.70
00-06-0600-4111				
EFT000000004363	62295	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
00-06-0600-3320				
EFT000000004381	62337	UAP AUTO PARTS (664) - LAK	LIGHT SOCKET	\$55.76
00-06-0600-5195				
EFT000000004383	62310	WASTE CONNECTIONS OF CANAD	WASTE BINS, CURBSIDE, GRG BIN	\$42.73
00-06-0600-3250				
EFT000000004385	62334	WINSLOW-GEROLAMY MOTORS LT	DEF FLUID	\$60.71
00-06-0600-5160				
EFT000000004385	62336	WINSLOW-GEROLAMY MOTORS LT	SEALED BEAMS	\$60.98
00-06-0600-5195				
EFT000000004386	62316	WURTH CANADA LTD.	HARDWARE	\$26.84
00-06-0600-4600				
EFT000000004386	62321	WURTH CANADA LTD.	HARDWARE, CLEANRS, PAINT	\$294.21
00-06-0600-4600				
EFT000000004386	62322	WURTH CANADA LTD.	CLEANER	\$40.69
00-06-0600-4600				
EFT000000004386	62332	WURTH CANADA LTD.	WRSW GARAGE - CLEANR, HRDWARE	\$139.19

00-06-0600-4600				
55260	62354	BELL CANADA	DOURO GARAGE	\$68.02
00-06-0600-3300				
55260	62355	BELL CANADA	WARSAW GARAGE	\$101.02
00-06-0600-3300				
55261	62353	MINISTER OF FINANCE TO	LICENCE RENEWAL	\$12,439.50
00-06-0600-3500				
55264	62338	PETERBOROUGH EMISSION CENT	EMISSIONS TEST	\$101.76
00-06-0600-3500				
55264	62339	PETERBOROUGH EMISSION CENT	EMISSIONS TEST	\$101.76
00-06-0600-3500				
Transportation Services				
Total For Department	6	\$25,837.28		
8 Environmental Services				
EFT000000004339	62222	GHD LIMITED	COUNTY RD 6 GRND WTR MNTRING	\$1,190.59
00-08-0801-3900				
EFT000000004346	62288	JOHNNY ON THE SPOT	HG TSF STN PORTABLE TOILET	\$101.76
00-08-0802-3900				
EFT000000004369	62223	ROSE SCALE (BELLEVILLE) LT	TEST & CALIBRATE SCALE	\$1,043.04
00-08-0802-5121				
EFT000000004383	62310	WASTE CONNECTIONS OF CANAD	WASTE BINS, CURBSIDE, GRG BIN	\$471.29
00-08-0800-3900				
EFT000000004383	62310	WASTE CONNECTIONS OF CANAD	WASTE BINS, CURBSIDE, GRG BIN	\$17,095.31
00-08-0800-3251				
EFT000000004383	62310	WASTE CONNECTIONS OF CANAD	WASTE BINS, CURBSIDE, GRG BIN	\$2,909.50
00-08-0802-5121				
Environmental Services				
Total For Department	8	\$22,811.49		
16 Recreation & Cultural Services				
EFT000000004318	62274	BMS SANITATION & SAFETY IN	CC - FIRST AID KITS, CLEAN SUP	\$170.33
00-16-1620-4118				
EFT000000004318	62274	BMS SANITATION & SAFETY IN	CC - FIRST AID KITS, CLEAN SUP	\$199.90
00-16-1610-4117				
EFT000000004318	62274	BMS SANITATION & SAFETY IN	CC - FIRST AID KITS, CLEAN SUP	\$199.90
00-16-1620-4117				
EFT000000004324	62266	CIMCO LTD.,	DOURO CC - BELT	\$20.35
00-16-1610-5160				

EFT000000004324	62273	CIMCO LTD.,	WRSW CC - ANN PREVNT MAINT	\$673.61
00-16-1620-5160				
EFT000000004338	62236	GARDENS PLUS	MARYVALE, DOURO CC & REC CTR	\$457.92
00-16-1600-5121				
EFT000000004341	62207		MILEAGE	\$92.00
00-16-1610-2500				
EFT000000004341	62207		MILEAGE	\$92.00
00-16-1620-2500				
EFT000000004341	62209		HEAVY DUTY WORK BENCH WRSW CC	\$200.00
00-16-1620-5168				
EFT000000004342	62270		MATERIALS FOR LIME KILN	\$871.00
00-16-1607-4600				
EFT000000004345	62344	JOHNSON ELECTRIC		\$799.93
00-16-1610-5145				
EFT000000004345	62344	JOHNSON ELECTRIC		\$539.31
00-16-1601-5145				
EFT000000004349	62238	KAWARTHA HARDWARE	PARKS ROUND UP, INSECTICIDE	\$79.32
00-16-1600-5121				
EFT000000004349	62239	KAWARTHA HARDWARE	PARKS INSECTICIDE	\$26.44
00-16-1600-5121				
EFT000000004349	62271	KAWARTHA HARDWARE	WRSW CC - EXT CORDS, GRDN HOSE	\$216.97
00-16-1620-4600				
EFT000000004351	62235	LAKEFIELD FOODLAND	PARKS WATER	\$15.96
00-16-1600-4118				
EFT000000004351	62272	LAKEFIELD FOODLAND	PARKS - WATER	\$15.96
00-16-1600-4118				
EFT000000004352	62282		LIBRARY - CLEANING, OFFICE SUP	\$7.12
00-16-1640-4111				
EFT000000004352	62282		LIBRARY - CLEANING, OFFICE SUP	\$39.18
00-16-1640-4110				
EFT000000004358	62237	MARK'S WORK WEARHOUSE	PARKS HI VIS SHIRTS	\$73.65
00-16-1600-4720				
EFT000000004362	62279	NATIONAL SANITATION & SUPP	PARKS - CLEANING SUPP	\$428.61
00-16-1600-4111				
EFT000000004363	62202	NEXICOM INC.	LIBRARY INTERNET	\$77.23
00-16-1640-3320				
EFT000000004363	62295	NEXICOM INC.	INTERNET, CONFERENCE CALLING	\$71.17
00-16-1610-3320				
EFT000000004366	62292	POSTMEDIA NETWORK INC.	PASTURE FOR RENT AD	\$184.43

00-16-1600-4300				
EFT000000004370	62280	SCHOOLHOUSE PRODUCTS INC.	LIBRARY - BOOK TRUCK, OPAC STN	\$2,591.09
00-16-1640-5340				
EFT000000004370	62281	SCHOOLHOUSE PRODUCTS INC.	LIBRARY - IOF DESK, BOOK RETRN	\$893.45
00-16-1640-5340				
EFT000000004372	62275	SECURITAS CANADA LIMITED	DOURO CC ACTIVITY BASED CHRG	\$22.44
00-16-1610-3220				
EFT000000004376	62276	THE DUMMER NEWS	FACILITIES FOR RENT AD	\$18.00
00-16-1620-4300				
EFT000000004376	62276	THE DUMMER NEWS	FACILITIES FOR RENT AD	\$18.00
00-16-1610-4300				
EFT000000004379	62277	TRENT SECURITY SYSTEMS LTD	DOURO CC MONTRNG OCT - DEC	\$69.00
00-16-1610-3220				
EFT000000004382	62278	ULINE SHIPPING SUPPLY SPEC	WRSW CC LOCKER & CABINET	\$1,157.55
00-16-1620-4600				
55261	62353	MINISTER OF FINANCE TO	LICENCE RENEWAL	\$120.00
00-16-1600-3500				
EFT000000004388	62363	CHARTIS INSURANCE COMPANY		\$3.91
00-16-1610-2410				
Recreation & Cultural Services				
Total For Department	16	\$10,430.70		
18	Planning & Development			
EFT000000004333	62268		SEPT COA/PLANNING & MILEAGE	\$95.00
00-18-1805-3901				
EFT000000004333	62268		SEPT COA/PLANNING & MILEAGE	\$39.32
00-18-1805-2500				
EFT000000004344	62267		SEPT COA/PLANNING & MILEAGE	\$95.00
00-18-1805-3901				
EFT000000004344	62267		SEPT COA/PLANNING & MILEAGE	\$24.44
00-18-1805-2500				
EFT000000004364	62269		SEPT COA/PLANNING & MILEAGE	\$95.00
00-18-1805-3901				
EFT000000004364	62269		SEPT COA/PLANNING & MILEAGE	\$8.82
00-18-1805-2500				
EFT000000004367	62293		SEPT COA/PLANNG,MILEAGE,COVID	\$46.21
00-18-1805-2500				
EFT000000004367	62293		SEPT COA/PLANNG,MILEAGE,COVID	\$190.00
00-18-1805-3901				

Planning & Development				
Total For Department	18	\$593.79		
Total For Fund	0	\$163,406.24		
5				
1 Taxation				
EFT000000004305	62254	CONSEIL SCOLAIRE DE DISTRI	LEVY PAYMENT	\$1,585.38
05-01-0140-0799				
EFT000000004306	62255	CONSEIL SCOLAIRE DE DISTRI	LEVY PAYMENT	\$1,366.37
05-01-0145-0799				
EFT000000004307	62252	KAWARTHA PINE RIDGE DISTRI	LEVY PAYMENT	\$558,849.82
05-01-0130-0799				
EFT000000004308	62253	PETERBOROUGH-VICTORIA-NORT	LEVY PAYMENT	\$78,929.48
05-01-0135-0799				
EFT000000004309	62251	TREASURER OF THE COUNTY OF	LEVY PAYMENT	\$1,343,228.00
05-01-0110-0799				
Taxation				
Total For Department	1	\$1,983,959.05		
4 Protection Services				
EFT000000004310	62299	AGL SIGNS AUTO GRAPHICS LT	FIRE - TRUCK DECALS	\$310.36
05-04-0410-0391				
EFT000000004337	62214	FOCALITY INTERACTIVE	UPDATES TO DDPERMITS.CA	\$915.84
05-04-0440-0380				
EFT000000004371	62303	SCOTT DRUMMOND MOTORS LTD.	PURCHASE 2020 GMC SIERRA 1500	\$44,656.14
05-04-0410-0391				
EFT000000004378	62204	TREASURER OF THE COUNTY OF	DEVELOPMENT CHARGES	\$8,388.42
05-04-0440-0525				
Protection Services				
Total For Department	4	\$54,270.76		
6 Transporation Services				
EFT000000004315	62341	BEARCOM CANADA CORP.	INSTALL RADIO, ANTENNA, ETC	\$1,543.64
05-06-0600-0391				
EFT000000004326	62327	COCO PAVING INC.	FINE RAP	\$112.58
05-06-0600-0401				
EFT000000004326	62328	COCO PAVING INC.	FINE RAP	\$451.81
05-06-0600-0401				
EFT000000004326	62329	COCO PAVING INC.	FINE RAP	\$354.68

05-06-0600-0401				
EFT000000004330	62330	D.M. WILLS ASSOCIATES LIM	DALEVIEW RD RECONSTRUCTION	\$1,326.69
05-06-0600-0401				
EFT000000004332	62219	DUFFERIN CONSTRUCTION CO -	MAINST REVITAL WRSW SIDEWALKS	\$23,297.24
05-06-0600-0321				
EFT000000004336	62221	E.S.HUBBELL HIGHWAY & DRAI	CULVERTS, COUPLERS	\$12,192.51
05-06-0600-0212				
EFT000000004368	62333	RENT ALL CENTRE	PLATE TAMPER	\$1,201.78
05-06-0600-0401				
EFT000000004374	62224	Suncor Energy Products Par	DOURO DIESEL 1,400.0 L	\$1,148.97
05-06-0600-0231				
EFT000000004374	62225	Suncor Energy Products Par	WARSAW GAS 525.0 L	\$466.03
05-06-0600-0240				
EFT000000004374	62226	Suncor Energy Products Par	WARSAW GAS 351.2 L	\$316.39
05-06-0600-0240				
EFT000000004374	62227	Suncor Energy Products Par	WARSAW DYED DIESEL 1,950.0 L	\$1,284.86
05-06-0600-0242				
EFT000000004374	62228	Suncor Energy Products Par	WARSAW DYED DIESEL 675.0 L	\$452.31
05-06-0600-0242				
EFT000000004374	62229	Suncor Energy Products Par	WARSAW DYED DIESEL 1,050.0 L	\$691.86
05-06-0600-0242				
EFT000000004374	62230	Suncor Energy Products Par	WARSAW DIESEL 2,300.1 L	\$1,850.22
05-06-0600-0241				
EFT000000004374	62231	Suncor Energy Products Par	WARSAW DYED DIESEL 1,250.0 L	\$772.75
05-06-0600-0242				
EFT000000004374	62232	Suncor Energy Products Par	WARSAW GAS 850.0 L	\$725.11
05-06-0600-0240				
EFT000000004374	62284	Suncor Energy Products Par	DOURO DIESEL 1,034.9 L	\$792.48
05-06-0600-0231				
EFT000000004374	62285	Suncor Energy Products Par	WARSAW DYED DIESEL 455.0 L	\$279.89
05-06-0600-0242				
EFT000000004374	62286	Suncor Energy Products Par	WARSAW DIESEL 1,529.0 L	\$1,163.03
05-06-0600-0241				
EFT000000004374	62287	Suncor Energy Products Par	WARSAW DIESEL 909.2 L	\$691.60
05-06-0600-0241				
EFT000000004374	62291	Suncor Energy Products Par	WARSAW DYED DIESEL 2,000.0 L	\$1,277.09
05-06-0600-0242				
Transportation Services				

Total For Department	6	\$52,393.52		
16 Recreation & Cultural Services				
EFT000000004324	62347	CIMCO LTD.,	DOURO CC - COMPRESSOR	\$8,649.60
05-16-1610-0361				
EFT000000004324	62348	CIMCO LTD.,	DOURO CC - COMPRESSOR	\$6,817.92
05-16-1610-0361				
EFT000000004345	62344	JOHNSON ELECTRIC		\$3,561.60
05-16-1610-0361				
EFT000000004384	62283	WHITEHOTS INC.	LIBRARY BOOKS	\$2,726.05
05-16-1640-0361				
Recreation & Cultural Services				
Total For Department	16	\$21,426.44		
18 Planning & Development				
EFT000000004355	62199	LLF LAWYERS	HALL'S GLEN REZONING APPEAL	\$13,824.10
05-18-1800-0573				
Planning & Development				
Total For Department	18	\$13,824.10		

The Corporation of the Township of Douro-Dummer

By-law Number 2020 – 58

Being a By-law of The Corporation of the Township of
Douro-Dummer to confirm the proceedings of the
Regular Electronic meeting of Council held on the 20th day of October, 2020.

The Municipal Council of the Corporation of the Township of Douro-Dummer Enacts as follows:

1. **That** the action of the Council at its regular electronic meeting held on October 20, 2020 in respect to each motion, resolution, and other action passed and taken by the Council at its said meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, hereby approved, ratified, and confirmed.
2. **That** the Mayor and the proper officers of the Township are hereby authorized to do all things necessary to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Deputy Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

Passed in Open Council this 20th day of October, 2020.

Mayor, J. Murray Jones

Deputy Clerk, Martina Chait-Hartwig